

MINUTES FOR THE FORTY SIXTH REORGANIZATION MEETING
MAPLE SHADE TOWNSHIP COUNCIL
JANUARY 7, 2021 – 7:00 P.M.

Due to the COVID-19 pandemic and occupancy restrictions imposed by Executive Order and in order to protect the health, safety, and welfare of the public, until further notice, all meetings will be held virtually only, using the Zoom platform. Members of the public are able to participate in the meeting by audio and/or video or through the Zoom chat feature. Public comments may also be submitted to the Township Clerk via electronic mail or in written letter form. All comments must be received no later than 4 PM the day of the meeting. Electronic Mail should be sent to publiccomments@mapleshade.com Please type "Township Council Meeting Comment" and the date of the meeting in the email subject line. Written letters should state that the letter is being submitted as a Township Council meeting comment and the date of meeting for which the comment is scheduled.

Township of Maple Shade is inviting you to a scheduled Zoom meeting.

Topic: 2021 Maple Shade Re-Organization Meeting
Time: Jan 7, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84537242462?pwd=d1U1ZmJqR1Z5L2lwVINzNWMvWWtqUT09>

Meeting ID: 845 3724 2462
Passcode: 355424
One tap mobile

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 436 2866 US (New York)
Meeting ID: 845 3724 2462

The Maple Shade Township Council and Staff welcome members of the clergy, visiting Officials, family members and guests to this the Forty Sixth Reorganization of the Maple Shade Township Council.

***The meeting is called to order.

***Please rise for a salute to the flag and remain standing for an invocation by Pastor Vince McDonald of the Immanuel Baptist Church.

***Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Maple Shade Township Council in the following manner:

1. Notifying the Township Clerk December 15, 2020.

2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 15, 2020.
3. Posting Notice on the Official Municipal Bulletin Board on December 15, 2020.

***Clerk: Newly Elected Councilmembers will be administered the Oath of Office.

***Clerk: At this time, nominations will be accepted for the office of Mayor of the Township of Maple Shade for the year 2021.

Nomination for Mr. Wiest by: Kauffman Second: Schmidt
 Motion to Close Nominations: Kauffman Second: Schmidt
 Roll Call to Approve the Nominee for the Office of Mayor for 2021:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe			x			
Wiest			x			

***Clerk: The Mayor will receive the Oath of Office.

***Mayor: At this time, nominations will be accepted for the Office of Deputy Mayor of the Township of Maple Shade for the year 2021.

Nomination for Ms. Nunes by: Volpe Second: Schmidt
 Motion to Close Nominations: Volpe Second: Kauffman
 Roll Call to Approve the Nominee for the Office of Deputy Mayor for 2021:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe			x			
Wiest			x			

***Greetings – Mayor and Members of the 2021 Maple Shade Township Council
 Council thanked Lou Manchello for his many years of service to the township and thanked Mrs. Volpe for her work as Mayor. They also acknowledged the efforts of the emergency groups, Police department, and staff. Council thanked Manager Danson for getting us through a tough Year battling the COVID-19 pandemic and her steps to keep everyone safe. We lived through a Year of uncertainty and are starting a new year with high hopes, looking forward to community. Events and supporting local businesses, feeling a sense of normal. Mayor Wiest acknowledged And expressed gratitude for everyone involved in the safe events we were able to have in 2020. Council wishes everyone a happy and healthy New year.

CONSENT AGENDA

Resolution No. 2021-R-01 APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF:

Township Attorney - Eileen K. Fahey, Esquire
Township Auditor - Bowman & Company
Township Engineer - Alaimo Group
Road Project Engineer - CME Associates
Environmental Engineer - Environmental Resolutions, Inc
Township Prosecutor - Malamut & Assoc
Township Public Defender - Cristian M. Towers
Bond Counsel - DeCotiis, FitzPatrick, Cole & Giblin, LLP
Insurance Broker - CBIZ Employee Services Organization
Redevelopment/Affordable Housing Attorney – Surenian, Edwards & Nolan, LLC
Labor Attorney - Lenox, Socy, Formidoni, Giordano
Risk Management Services - Fairview Insurance Agency Associates, Inc
Utility / Recreation Engineer - Remington & Vernick Engineers
Financial Advisor - Phoenix Advisors, LLC

Resolution No. 2021-R-02 APPROVE CALENDAR OF MEETINGS – MUNICIPAL BOARDS AND AGENCIES

Resolution No. 2021-R-03 ADOPTION OF THE 2021 TEMPORARY CURRENT FUND BUDGET AND THE 2021 TEMPORARY UTILITY FUND BUDGET

Resolution No. 2021-R-04 ADOPTION OF A CASH MANAGEMENT PLAN

Resolution No. 2021-R-05 DESIGNATING DEPOSITORY FOR MUNICIPAL FUNDS:

Columbia Bank
New Jersey Cash Management Plan
New Jersey Asset and Rebate Management Program

Resolution No. 2021-R-06 DESIGNATE OFFICIAL NEWSPAPERS:

Courier Post
Central Records
Burlington County Times
Newsweekly

Resolution No. 2021-R-07 APPOINT MEMBERS TO THE SITE PLAN/SUBDIVISION REVIEW BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Teresa Porrini	Full Member	December 31, 2021
Thomas Mastrangelo	Full Member	December 31, 2021

Fred Turek	Full Member	December 31, 2021
John Gee	Alternate #1	December 31, 2021
Steve Schmidt	Council Member	December 31, 2021

Resolution No. 2021-R-08 APPOINT MEMBERS TO THE MAPLE SHADE PLANNING BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Justin Bennett	Class IV	December 31, 2024
Robert Wilt	Class IV	December 31, 2024
Thomas Mastrangelo	Class IV	December 31, 2023
Fred Turek	Alternate #1	December 31, 2022
Rob Wells	Alternate #2	December 31, 2021
Nelson Wiest	Class I Member	December 31, 2021
Susan Danson	Class II Member	December 31, 2021
Sandy Nunes	Class III Member	December 31, 2021

Resolution No. 2021-R-09 APPROVE APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

NAME	MEMBER TYPE	TERM EXPIRATION
Michael Bimmer	Class IV	December 31, 2024
Karen Radie	Class IV	December 31, 2024
Richard Borden	Class IV	December 31, 2022
Dawn Sadlowski	Alternate #1	December 31, 2021
Miriam Bebitch	Alternate #2	December 31, 2022

Resolution No. 2021-R-10 APPROVE APPOINTMENTS TO THE MAPLE SHADE ADVISORY BOARD OF COMMERCE

NAME	MEMBER TYPE	TERM EXPIRATION
Keith Johnson	Full Member	December 31, 2023
Mary Anne Constantine	Full Member	December 31, 2023
Kristie Levandoski	Full Member	December 31, 2023
Joann Mortimer	Full Member	December 31, 2023
Charles Thomas	Full Member	December 31, 2023
Michael Bimmer	Full Member	December 31, 2023
Jim Reilly	Full Member	December 31, 2023
Dr. Gary Edelstein	Ex-Officio	December 31, 2021
Beth Norcia	Ex-Officio	December 31, 2021
Susan Danson	Township Manager	December 31, 2021
Chris Fletcher	Chief of Police	December 31, 2021
Nelson Wiest	Township Council	December 31, 2021

Resolution No. 2021-R-11 APPROVE APPOINTMENTS TO THE MAPLE SHADE GREEN TEAM

NAME	MEMBER TYPE	TERM EXPIRATION
Jenn Lucas	Full Member	December 31, 2021
Carl Christianson	Full Member	December 31, 2021

Charles Kauffman	Full Member	December 31, 2021
Rick Winter	Full Member	December 31, 2021
Heather Talarico	Full Member	December 31, 2021
Jason Wallet	Full Member	December 31, 2021
Nelson Wiest	Full Member-Mayor	December 31, 2021
Susan Danson	Township Manager	December 31, 2021
Tavis Karrow	Community Development Director	December 31, 2021
Planning Board Engineer		December 31, 2021

Resolution No. 2021-R-12 APPOINTING THE TOWNSHIP MANAGER TO THE PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND AND J. NELSON WIEST AS ALTERNATE FOR 2021

Resolution No. 2021-R-13 DESIGNATE TOWNSHIP MANAGER AS PUBLIC AGENCY COMPLIANCE OFFICER FOR 2021

Resolution No. 2021-R-14 SET INTEREST RATE AND GRACE PERIOD AND YEAR-END PENALTY FOR OVERDUE TAXES AND UTILITY FEES

Resolution No. 2021-R-15 APPOINT CHRISTINE TAYLOR AS MUNICIPAL TAX SEARCH OFFICER FOR 2021

Resolution No. 2021-R-16 AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

Resolution No. 2021-R-17 AUTHORIZE TOWNSHIP TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES

Resolution No. 2021-R-18 AUTHORIZES THE CANCELING OF TAX BALANCES UNDER \$10.00

Resolution No. 2021-R-19 AUTHORIZE TAX COLLECTOR AND/OR DEPUTY COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS

Resolution No. 2021-R-20 AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES

Resolution No. 2021-R-21 AUTHORIZE TAX COLLECTOR AND/OR DEPUTY TAX COLLECTOR TO TRANSFER ERRONEOUS TAX PAYMENTS WITH PROPER DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE PAYMENTS

Resolution No. 2021-R-22 DESIGNATE TAX COLLECTOR AND/OR DEPUTY TAX COLLECTOR AS SIGNATORIES FOR TAX TITLE LIEN ACCOUNT

Resolution No. 2021-R-23 AUTHORIZE ELECTRONIC TAX SALE

Resolution No. 2021-R-24 AUTHORIZE SHARED SERVICE AGREEMENT WITH WILLINGBORO TOWNSHIP FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2021

Resolution No. 2021-R-25 APPOINT ADRIANE MCKENDRY AS INTERIM TOWNSHIP CHIEF FINANCIAL OFFICER

Resolution No. 2021-R-26 DESIGNATE SUSAN DANSON AS HUMAN RESOURCE OFFICER (HRO) TO OVERSEE THE IMPLEMENTATION AND ENFORCEMENT OF THE STATEWIDE DOMESTIC VIOLENCE POLICY FOR PUBLIC EMPLOYEES

Resolution No. 2021-R-27 RESOLUTION ESTABLISHING STANDARD PROCEDURES AND REQUIREMENTS FOR REMOTE PUBLIC MEETINGS

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe	x		x			
Wiest			x			

MANAGERIAL APPOINTMENTS FOR 2021 – Township Manager

See attached list of appointments.

PUBLIC PORTION – Tom Mastrangelo, W. Mill Road, congratulated Council for working us through a tough year.

Motion to Close: Kauffman Second: Nunes Comments: none All in Favor: yes

BENEDICTION – Pastor Vince McDonald

Motion to Adjourn: Schmidt Second: Volpe