

MINUTES FOR THE FORTY SEVENTH REORGANIZATION MEETING
MAPLE SHADE TOWNSHIP COUNCIL
JANUARY 6, 2022 – 7:00 P.M.

Due to the COVID-19 pandemic and in order to continue to protect the health, safety, and welfare of the public, the Reorganization meeting will be held virtually only and in accordance with CDC guidelines, using the Zoom platform. Members of the public are able to participate in the meeting by audio and/or video or through the Zoom chat feature. Public comments may also be submitted to the Township Clerk via electronic mail or in written letter form. All comments must be received no later than 4 PM the day of the meeting. Electronic Mail should be sent to publiccomment@mapleshade.com Please type “Township Council Meeting Comment” and the date of the meeting in the email subject line. Written letters should state that the letter is being submitted as a Township Council meeting comment and the date of meeting for which the comment is scheduled. During the business session portion of the Remote Public Meeting the audio of all members of the public attending the meeting will be muted. At the end of the business session of the meeting, a time for public comment will be available. Members of the public who desire to provide comment shall raise their virtual hand in the Zoom application and/or submit a written comment via the text message section of the application. The meeting moderator will queue the members of the public that wish to provide comment and the mayor will recognize them in order. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

Township of Maple Shade is inviting you to a scheduled Zoom meeting.

Topic: 2022 Township Re-Organization Meeting

Time: Jan 6, 2022, 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89224004740?pwd=RlhUZ0g4N1E0NTBSUDJIUytHeDV4dz09>

Meeting ID: 892 2400 4740

Passcode: 857846

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 892 2400 4740

The Maple Shade Township Council and Staff welcome members of the clergy, visiting Officials, family members and guests to this the Forty Seventh Reorganization of the Maple Shade Township Council. (Manager Danson opened the meeting in the Clerk’s absence)

***The meeting is called to order.

***Please rise for a salute to the flag and remain standing for an invocation by Pastor Vince McDonald of the Immanuel Baptist Church.

***Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Maple Shade Township Council in the following manner:

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1. Notifying the Township Clerk December 16, 2021.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 16, 2021.
3. Posting Notice on the Official Municipal Bulletin Board on December 16, 2021.

***Manager: At this time, nominations will be accepted for the office of Mayor of the Township of Maple Shade for the year 2022. (Manager Danson opened the meeting in the Clerk’s absence)

Nomination of Ms. Nunes for Mayor: Wiest Second: Volpe
 No other nominations
 Motion to Close Nominations: Wiest Second: Volpe
 Roll Call to Approve the Nominee for the Office of Mayor for 2022:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest	x		x			
Mayor Nunes			x			

***Manager: Mayor Nunes will receive the Oath of Office

Mayor Nunes thanked her fellow councilmembers for their support and their nomination. Mayor Nunes stated she is looking forward to a very productive and successful 2022.

***Mayor: At this time, nominations will be accepted for the Office of Deputy Mayor of the Township of Maple Shade for the year 2022.

Nomination of Mr. Kauffman by: Wiest Second: Schmidt
 No other nominations
 Motion to Close Nominations: Wiest Second: Schmidt
 Roll Call to Approve the Nominee for the Office of Deputy Mayor for 2022:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Schmidt		x	x			
Volpe			x			
Wiest	x		x			
Mayor Nunes			x			

***Mayor: Deputy Mayor Kauffman will receive the Oath of Office

Deputy Mayor Kauffman thanked his fellow councilmembers for their support and their nomination. He stated he is honored to again serve in the position and hopes 2022 is a better year for everyone.

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JANUARY 6, 2022 – 7:00 P.M.

***Greetings – Mayor Nunes, Deputy Mayor Kauffman and Members of the 2022 Maple Shade Township Council

Councilman Wiest thanked Council, staff, and the professionals for their support in the past year. He wished congratulations to both Mayor and Deputy. Mr. Wiest gave a brief overview of 2021 and the accomplishments and successes of the municipality. He expressed condolences to both the Gee and Thompson families for the loss of loved ones. Best wishes to all for a successful 2022.

Councilwoman Volpe discussed that vaccinations for covid are available and that we all need to be aware of the different variants. She congratulated the Mayor and Deputy Mayor and thanked Mr. Wiest for his service as Mayor in 2021. Councilwoman Volpe is also looking forward to working with everyone in 2022 and is hopeful for what the year will bring.

Councilman Schmidt provided congratulations to Mayor and Deputy Mayor, thanked the staff and professionals for their continued hard work, and provided sympathies to the Gee and Thompson families for the loss of their loved ones in the recent days. He is looking forward to his second year on council.

CONSENT AGENDA

Resolution No. 2022-R-01 APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF FOR THE YEAR 2022:

Township Attorney - Eileen K. Fahey, Esquire
Township Auditor - Bowman & Company
Township Engineer - Alaimo Group
Road Project Engineer - CME Associates
Environmental Engineer - Environmental Resolutions, Inc
Township Prosecutor - Malamut & Associates
Township Public Defender - Cristian M. Towers
Bond Counsel - Malamut & Associates
Insurance Broker - CBIZ Employee Services Organization
Redevelopment/Affordable Housing Attorney – Surenian, Edwards & Nolan, LLC
Labor Attorney - Plosia Cohen Law Firm
Risk Management Services - Fairview Insurance Agency Associates, Inc
Utility / Recreation Engineer - Remington & Vernick Engineers
Financial Advisor - Phoenix Advisors, LLC
Appraisal Services – J. McHale & Associates, Inc.

Resolution No. 2022-R-02 APPROVE CALENDAR OF MEETINGS – MUNICIPAL BOARDS AND AGENCIES

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JANUARY 6, 2022 – 7:00 P.M.

Resolution No. 2022-R-03 ADOPTION OF THE 2022 TEMPORARY CURRENT FUND BUDGET AND THE 2022 TEMPORARY UTILITY FUND BUDGET

Resolution No. 2022-R-04 ADOPTION OF A CASH MANAGEMENT PLAN

Resolution No. 2022-R-05 DESIGNATING DEPOSITORY FOR MUNICIPAL FUNDS:
Columbia Bank
New Jersey Cash Management Plan
New Jersey Asset and Rebate Management Program

Resolution No. 2022-R-06 DESIGNATE OFFICIAL NEWSPAPERS:
Courier Post
Burlington County Times
Central Record
Newsweekly

Resolution No. 2022-R-07 APPOINT MEMBERS TO THE SITE PLAN/SUBDIVISION REVIEW BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Rob Wells	Full Member	December 31, 2022
Thomas Mastrangelo	Full Member	December 31, 2022
Fred Turek	Full Member	December 31, 2022
John Gee	Alternate #1	December 31, 2022
Steve Schmidt	Council Member	December 31, 2022

Resolution No. 2022-R-08 APPOINT MEMBERS TO THE MAPLE SHADE PLANNING BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Joseph Dugan	Class IV	December 31, 2025
Maryanne Constantine	Class IV	December 31, 2025
Rob Wells	Alternate #2	December 31, 2023
Sandy Nunes	Class I Member	December 31, 2022
Susan Danson	Class II Member	December 31, 2022
Charles Kauffman	Class III Member	December 31, 2022

Resolution No. 2022-R-09 APPROVE APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

NAME	MEMBER TYPE	TERM EXPIRATION
John Gee, Jr.	Class IV	December 31, 2025
Gregory Taylor	Class IV	December 31, 2025
Joanne Mortimer	Alternate #1	December 31, 2023
William Zerega	Alternate #2	December 31, 2022
Laura Walthy	Alternate #3	December 31, 2022
Jermaine Williams	Alternate #4	December 31, 2023

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Resolution No. 2022-R-10 APPROVE APPOINTMENTS TO THE MAPLE SHADE
ADVISORY BOARD OF COMMERCE

NAME	MEMBER TYPE	TERM EXPIRATION
Mark Tilghman	Full Member	December 31, 2024
Justin Bennett	Full Member	December 31, 2024
Joe Fischer	Full Member	December 31, 2024
Anne Cutry	Full Member	December 31, 2024
Dr. Gary Edelstein	Ex-Officio	December 31, 2022
Beth Norcia	Ex-Officio	December 31, 2022
Susan Danson	Township Manager	December 31, 2022
Chris Fletcher	Chief of Police	December 31, 2022
Nelson Wiest	Township Council	December 31, 2022

Resolution No. 2022-R-11 APPROVE APPOINTMENTS TO THE MAPLE SHADE GREEN
TEAM

NAME	MEMBER TYPE	TERM EXPIRATION
Jenn Lucas	Full Member	December 31, 2022
Carl Christianson	Full Member	December 31, 2022
Rick Winter	Full Member	December 31, 2022
Heather Talarico	Full Member	December 31, 2022
Sandy Nunes	Full Member-Mayor	December 31, 2022
Susan Danson	Township Manager	December 31, 2022
Pradip Soni	Community Development Director	December 31, 2022
Planning Board Engineer		December 31, 2022

Resolution No. 2022-R-12 APPOINTING THE TOWNSHIP MANAGER TO THE
PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND AND MAYOR
SANDY NUNES AS ALTERNATE FOR 2022

Resolution No. 2022-R-13 DESIGNATE TOWNSHIP MANAGER AS PUBLIC AGENCY
COMPLIANCE OFFICER FOR 2022

Resolution No. 2022-R-14 SET INTEREST RATE AND GRACE PERIOD AND YEAR-END
PENALTY FOR OVERDUE TAXES AND UTILITY FEES

Resolution No. 2022-R-15 APPOINT CHRISTINE TAYLOR AS MUNICIPAL TAX
SEARCH OFFICER FOR 2022

Resolution No. 2022-R-16 AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED
AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE
BURLINGTON COUNTY BOARD OF TAXATION

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MAPLE SHADE TOWNSHIP COUNCIL
JANUARY 6, 2022 – 7:00 P.M.

Resolution No. 2022-R-17 AUTHORIZE TOWNSHIP TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES

Resolution No. 2022-R-18 AUTHORIZES THE CANCELING OF TAX BALANCES UNDER \$10.00

Resolution No. 2022-R-19 AUTHORIZE TAX COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS

Resolution No. 2022-R-20 AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES

Resolution No. 2022-R-21 AUTHORIZE TAX COLLECTOR TO TRANSFER ERRONEOUS TAX PAYMENTS WITH PROPER DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE PAYMENTS

Resolution No. 2022-R-22 DESIGNATE TAX COLLECTOR AS SIGNATORY FOR TAX TITLE LIEN ACCOUNT

Resolution No. 2022-R-23 AUTHORIZE ELECTRONIC TAX SALE

Resolution No. 2022-R-24 RESOLUTION ESTABLISHING STANDARD PROCEDURES AND REQUIREMENTS FOR REMOTE PUBLIC MEETINGS

Resolution No. 2022-R-25 AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR ANIMAL CONTROL SERVICES

Resolution No. 2022-R-26 RESOLUTION APPOINTING KAREN ZLOTNICK AS RECYCLING COORDINATOR

Resolution No. 2022-R-27 AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF HADDONFIELD FOR CONSTRUCTION INSPECTION SERVICES

Resolution No. 2022-R-28 AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF WESTAMPTON FOR TAX COLLECTOR SERVICES

Resolution No. 2022-R-29 AUTHORIZE PARTICIPATION IN THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND (SNJREBF) AND HEALTH INSURANCE FUND (HIF) FOR HEALTH AND DENTAL INSURANCES

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 JANUARY 6, 2022 – 7:00 P.M.

Resolution No. 2022-R-30 AUTHORIZE THE UTILIZATION OF SOURCEWELL COOPERATIVE PRICING CONTRACT FOR GOVDEALS ONLINE AUCTION SERVICES

Resolution No. 2022-R-31 AUTHORIZE SHARED SERVICES AGREEMENT WITH BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR SNOW REMOVAL SERVICES

Motion to Approve Consent Agenda: Second:
 Comments on Motion:
 Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Schmidt			x			
Volpe	x		x			
Wiest		x	x			
Mayor Nunes			x			

MANAGERIAL APPOINTMENTS FOR 2022 – Township Manager

Township Manager recommended the appointments as submitted

PUBLIC PORTION

Motion to Close: Schmidt Second: Kauffman Comments: none All in Favor: yes

BENEDICTION – Pastor Vince McDonald

Motion to Adjourn: Schmidt Second: Kauffman