

MAPLE SHADE TOWNSHIP COUNCIL  
REGULAR SESSION MINUTES  
OCTOBER 14, 2021 – 6:30 P.M.

Due to the COVID-19 pandemic and in order to continue to protect the health, safety, and welfare of the public, until further notice, all meetings will be held in person in accordance with CDC guidelines and virtually, using the Zoom platform. Members of the public are able to participate in the meeting by audio and/or video or through the Zoom chat feature. Public comments may also be submitted to the Township Clerk via electronic mail or in written letter form. All comments must be received no later than 4 PM the day of the meeting. Electronic Mail should be sent to [publiccomment@mapleshade.com](mailto:publiccomment@mapleshade.com) Please type "Township Council Meeting Comment" and the date of the meeting in the email subject line. Written letters should state that the letter is being submitted as a Township Council meeting comment and the date of meeting for which the comment is scheduled. During the business session portion of the Remote Public Meeting the audio of all members of the public attending the meeting will be muted. At the end of the business session of the meeting, a time for public comment will be available. Members of the public who desire to provide comment shall raise their virtual hand in the Zoom application and/or submit a written comment via the text message section of the application. The meeting moderator will queue the members of the public that wish to provide comment and the mayor will recognize them in order. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

Township of Maple Shade is inviting you to a scheduled Zoom meeting.

Topic: Township Council Meeting

Time: Oct 14, 2021, 06:30 PM Eastern Time (US and Canada)

Oct 28, 2021, 06:30 PM

Nov 18, 2021, 06:30 PM

Dec 9, 2021, 06:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Daily: [https://us02web.zoom.us/meeting/tZcufuqsrDouHNGgPqVh-4Y8OBSOGWnKxISG/ics?icsToken=98tyKuGrrTIpHtaUtB-CRpwqA4r4b-jzpn5bgo16my\\_0NSgeNjquGcBxHZVIHvPI](https://us02web.zoom.us/meeting/tZcufuqsrDouHNGgPqVh-4Y8OBSOGWnKxISG/ics?icsToken=98tyKuGrrTIpHtaUtB-CRpwqA4r4b-jzpn5bgo16my_0NSgeNjquGcBxHZVIHvPI)

Join Zoom Meeting

<https://us02web.zoom.us/j/83393421465?pwd=TVo4cXpBWnk0R3RESnpUd1VjVEdNUT09>

Meeting ID: 833 9342 1465

Passcode: 006648

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 929 436 2866 US (New York)

Meeting ID: 833 9342 1465

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

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**PUBLIC NOTICE** of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

Notifying the Township Clerk December 15, 2020.

Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 15, 2020.

Posting Notice on the Official Municipal Bulletin Board on December 15, 2020.

**ROLL CALL – 6:31 pm**

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe			x			
Wiest			x			

**Resolution No. 2021-R-153** Resolution to Meet in Executive Session for the following:

1. Litigation/Negotiation/Attorney Client Privilege – re: Fire Department.

Personnel – Fire Official

(6:35 pm)

Motion to Close: Kauffman    Second: Nunes            All in Favor: yes

Formal action may be taken upon conclusion of Closed Session.

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off. At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

(7:00 pm)

Motion to Adjourn: Nunes    Second: Kauffman    All in Favor: yes

**OPEN BOARD OF HEALTH MEETING**

Reports – one hazmat, gas spill: remediated

Public Participation

Motion to Close: Schmidt    Second: Volpe            All in Favor: yes

Motion to Adjourn: Nunes    Second: Kauffman    All in Favor: yes

**PUBLIC PORTION (for Consent Agenda Items)**

Motion to Close: Schmidt    Second: Volpe            All in Favor: yes

**CONSENT AGENDA**

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**Resolution No. 2021-R-154** Authorize the Appointment of Nick Canizares as Deputy Tax Assessor for an Unexpired Term

**Resolution No. 2021-R-155** Authorize Temporary Appointment of Keith Raveling as Electrical Sub-Code Official

**Resolution No. 2021-R-156** Authorize the Adoption of the Maple Shade Appointed & Elected Officials and Volunteer Handbook

**Resolution No. 2021-R-157** Authorize the Adoption of the Maple Shade Employee Handbook

**Resolution No. 2021-R-158** Authorize the Adoption of the Policies and Procedures Manual

**Resolution No. 2021-R-159** Authorize Engineering Services to Remington & Vernick Engineers for EPA Water Utility Risk & Resilience Assessment Phase 2 and GIS Utility Mapping in the Amount not to Exceed \$40,000.00

**Resolution No. 2021-R-160** Amend Contract with Lexa Concrete for North Coles Avenue Improvements and Approve Final Change Order in the Amount of \$23,311.92

**APPROVAL OF EXPENDITURE LIST**

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes		x	x			
Schmidt	x		x			
Mrs. Volpe			x			
Wiest			x			

**APPROVAL OF 2021 SEPTEMBER MINUTES**

Motion to Approve:                      Second:                      Comments:                      Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes			x			
Schmidt	x		x			
Mrs. Volpe		x	x			
Wiest			x			

**STAFF AND PROFESSIONAL COMMENTS** – Council reminded everyone the children are back in school and to be careful while driving, coming up is the Halloween parade, Beerfest and Job Crawl. Congratulations to the Manager for finishing her master’s in public administration.

**OLD BUSINESS**

1. Operations

a. Clean up at the recreation fields and the gazebo. A reminder that there are cameras

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- b. Recreation Director is bringing back the play group for 6mos and up
- c. N. Coles and Collins project will start in 2022
- d. leaf collections will be done in zones with signs

2. Police Report

- a. the kids responsible for the vandalizing at the gazebo were caught
  - b. the food drive was a success
  - c. free meal served at the Mews by Carrabbas
  - d. the Grab N Go program is up and running, the box is in front of the building
  - e. MS is working to have a mobile drone team
3. Site Plan – next meeting 11/4
4. Advisory Board – Wednesday on Main 4:30-7:30; thank you to Public Works

**NEW BUSINESS**

- 1. Resident from Fox Meadow was present to request an update of rodent, trash, and other issues. He had concerns with unannounced digging in his front yard and a no-show exterminator.
- 2. Resolution No. 2021-R-161 Appoint Laura Walthy as Alternate #4 on Zoning Board of Adjustment Board with an Expiration date of December 31, 2021. Motion: Nunes Second: Schmidt Comments: none Roll Call: yes

**PUBLIC PORTION**

Harry Prasch, 584 Buttonwood Avenue, expressed concerns with speeding on Buttonwood Avenue. Chief Fletcher responded and will look into the situation with the traffic officer.  
Motion to Close: Kauffman Second: Volpe All in Favor: yes

**Resolution No. 2021-R-161 (if needed)** Resolution to Meet in Executive Session for the following:

Motion to Return: Schmidt Second: Volpe All in Favor: yes

Formal action may be taken upon conclusion of Closed Session.

Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off. At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.

Motion to Open: Volpe Second: Kauffman All in Favor: yes

**MOTION TO ADJOURN UNTIL TOWNSHIP COUNCIL REGULAR MEETING  
SCHEDULED FOR OCTOBER 28, 2021, AT 6:30 PM**

Motion: Schmidt Second: Volpe All in Favor: yes  
(9:05 pm)

*Notice is being forwarded in accordance with The Open Public Meetings Act – October 12, 2021*

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