

MINUTES FOR THE FORTY EIGHTH REORGANIZATION MEETING MAPLE SHADE TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.

The Maple Shade Township Council and Staff welcome members of the clergy, visiting Officials, family members and guests to this the Forty Eighth Reorganization of the Maple Shade Township Council.

***The meeting is called to order. (7:00 PM)

***Please rise for a salute to the flag and remain standing for an invocation by Pastor Annemarie Cook of the Holy Trinity Luthern Church.

***Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Maple Shade Township Council in the following manner:

1. Notifying the Township Clerk December 22, 2022.
2. Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 22, 2022.
3. Posting Notice on the Official Municipal Bulletin Board on December 22, 2022.

***Clerk: Newly Elected Councilmembers will be administered the Oath of Office.

* CHARLES KAUFFMAN – Term of Office 01/01/2023 to 12/31/2026
Oath of Office Administered to Councilman Kauffman by
Assemblyman Louis Greenwald, Majority Leader District 6

* SANDRA NUNES – Term of Office 01/01/2023 to 12/31/2026
Oath of Office Administered to Councilwoman Nunes by
Assemblyman Louis Greenwald, Majority Leader District 6

Councilwoman Nunes and Councilman Kauffman thanked everyone for the opportunity to serve Maple Shade for another year and congratulated all the people that participated in the elections.

***Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe			x			
Mr. Wiest			x			

***Clerk: At this time, nominations will be accepted for the office of Mayor of the Township of Maple Shade for the year 2023.

Nomination of Mr. Kauffman by: Volpe Second: Schmidt
Motion to Close Nominations: Wiest Second: Nunes

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**

Roll Call to Approve Mr. Kauffman for the Office of Mayor for 2023:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Mr. Schmidt			x			
Mrs. Volpe			x			
Mr. Wiest			x			
Kauffman			x			

Mayor Kauffman received the Oath of Office by Assemblyman Louis Greenwald

Mayor Kauffman asked for nominations for the Office of Deputy Mayor of the Township of Maple Shade for the year 2023.

Nomination for Mr. Schmidt by: Wiest

Second: Nunes

Motion to Close Nominations: Volpe

Second: Nunes

Roll Call to Approve Mr. Schmidt for the Office of Deputy Mayor for 2023:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Mr. Schmidt			x			
Mrs. Volpe			x			
Mr. Wiest			x			
Kauffman			x			

Deputy Mayor Schmidt received the Oath of Office by Assemblyman Louis Greenwald

***Greetings – Mayor and Members of the 2023 Maple Shade Township Council – Council thanked Sandy for a great year as Mayor and good luck to Chuck as incoming Mayor. Thank you to Manager Danson for all she does for the council and the township and to the staff, the professionals, the emergency organizations and especially the volunteers, that make Maple Shade great. Mayor Kauffman used the rotary motto to describe Maple Shade, “Service above Self”.

CONSENT AGENDA

Resolution No. 2023-R-01 APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF FOR THE YEAR 2023:

Township Attorney - Eileen K. Fahey, Esquire

Township Auditor - Bowman & Company

Township Engineer – CME Associates

Road Project Engineer – Remington & Vernick Engineers

Environmental Engineer - Environmental Resolutions, Inc

Township Prosecutor - Malamut & Associates

Township Public Defender - Cristian M. Towers

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**

Bond Counsel – Archer & Greiner, P.C.

Redevelopment/Affordable Housing Attorney – Surenian, Edwards & Nolan, LLC

Labor Attorney - Plosia Cohen Law Firm

Utility / Recreation Engineer - Remington & Vernick Engineers

Financial Advisor - Phoenix Advisors, LLC

Appraisal Services – J. McHale & Associates, Inc.

Resolution No. 2023-R-02 APPROVE CALENDAR OF MEETINGS – MUNICIPAL
BOARDS AND AGENCIES

Resolution No. 2023-R-03 ADOPTION OF THE 2023 TEMPORARY CURRENT FUND
BUDGET AND THE 2023 TEMPORARY UTILITY FUND BUDGET

Resolution No. 2023-R-04 ADOPTION OF A CASH MANAGEMENT PLAN

Resolution No. 2023-R-05 DESIGNATING DEPOSITORY FOR MUNICIPAL FUNDS:

Columbia Bank

New Jersey Cash Management Plan

New Jersey Asset and Rebate Management Program

Resolution No. 2023-R-06 DESIGNATE OFFICIAL NEWSPAPERS:

Courier Post

Burlington County Times

Central Record

Newsweekly

Resolution No. 2023-R-07 APPOINT COREY E. AHART AS MUNICIPAL JUDGE
OF THE MUNICIPAL COURT OF THE TOWNSHIP OF MAPLE SHADE, IN THE COUNTY
OF BURLINGTON TO A THREE-YEAR TERM

Resolution No. 2023-R-08 APPOINT MEMBERS TO THE SITE PLAN/SUBDIVISION
REVIEW BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Rob Wells	Full Member	December 31, 2023
Thomas Mastrangelo	Full Member	December 31, 2023
Fred Turek	Full Member	December 31, 2023
John Gee	Alternate #1	December 31, 2023
Nelson Wiest	Council Member	December 31, 2023

Resolution No. 2023-R-09 APPOINT MEMBERS TO THE MAPLE SHADE PLANNING
BOARD

NAME	MEMBER TYPE	TERM EXPIRATION
Fred Turek	Class IV	December 31, 2026
Rob Wells	Alternate #1	December 31, 2024
Emily Wallace	Alternate #2	December 31, 2023
Steve Schmidt	Class I Member	December 31, 2023
Susan Danson	Class II Member	December 31, 2023

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**

Claire Volpe

Class III Member

December 31, 2023

Resolution No. 2023-R-10 APPROVE APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

NAME	MEMBER TYPE	TERM EXPIRATION
Joanne Mortimer	Class IV	December 31, 2024
Miriam Bebitch	Class IV	December 31, 2026
William Zerega	Alternate #1	December 31, 2023
Laura Walthy	Alternate #2	December 31, 2024
Jermaine Williams	Alternate #3	December 31, 2024
John Bearden	Alternate #4	December 31, 2023

Resolution No. 2023-R-11 APPROVE APPOINTMENTS TO THE MAPLE SHADE ADVISORY BOARD OF COMMERCE

NAME	MEMBER TYPE	TERM EXPIRATION
Maddie Thompson	Full Member	December 31, 2025
Steve Torrey	Full Member	December 31, 2025
Tom Givnish	Full Member	December 31, 2025
Tony Egner	Full Member	December 31, 2025
CarolAnne Peacock	Full Member	December 31, 2025
Leon Santore	Full Member	December 31, 2025
Linda Marryott-Wiest	Full Member	December 31, 2025
Jennifer Nixon	Full Member	December 31, 2024
Dr. Gary Edelstein	Ex-Officio	December 31, 2023
Beth Norcia	Ex-Officio	December 31, 2023
Susan Danson	Township Manager	December 31, 2023
Chris Fletcher	Chief of Police	December 31, 2023
Nelson Wiest	Township Council	December 31, 2023

Resolution No. 2023-R-12 APPROVE APPOINTMENTS TO THE MAPLE SHADE GREEN TEAM

NAME	MEMBER TYPE	TERM EXPIRATION
Jenn Gunther	Full Member	December 31, 2023
Carl Carlson	Full Member	December 31, 2023
Rick Winter	Full Member	December 31, 2023
Heather Talarico	Full Member	December 31, 2023
John Zahradnick	Full Member	December 31, 2023
Chuck Kauffman	Full Member-Mayor	December 31, 2023
Susan Danson	Township Manager	December 31, 2023
Pradip Soni	Community Development Director	December 31, 2023
Planning Board Engineer		December 31, 2023

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**

Resolution No. 2023-R-13 APPOINTING THE TOWNSHIP MANAGER TO THE PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND AND MAYOR CHARLES KAUFFMAN AS ALTERNATE FOR 2023

Resolution No. 2023-R-14 DESIGNATE TOWNSHIP MANAGER AS PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023

Resolution No. 2023-R-15 RE-APPOINT CHRISTINE TAYLOR AS MUNICIPAL TAX COLLECTOR, WITH TENURE, FOR THE TOWNSHIP OF MAPLE SHADE

Resolution No. 2023-R-16 SET INTEREST RATE AND GRACE PERIOD AND YEAR-END PENALTY FOR OVERDUE TAXES AND UTILITY FEES

Resolution No. 2023-R-17 APPOINT CHRISTINE TAYLOR AS MUNICIPAL TAX SEARCH OFFICER FOR 2023

Resolution No. 2023-R-18 AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

Resolution No. 2023-R-19 AUTHORIZE TOWNSHIP TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES

Resolution No. 2023-R-20 AUTHORIZES THE CANCELING OF TAX BALANCES UNDER \$10.00

Resolution No. 2023-R-21 AUTHORIZE TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS

Resolution No. 2023-R-22 AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES

Resolution No. 2023-R-23 AUTHORIZE TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO TRANSFER ERRONEOUS TAX PAYMENTS WITH PROPER DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE PAYMENTS

Resolution No. 2023-R-24 DESIGNATE TAX COLLECTOR AND DEPUTY TAX COLLECTOR AS SIGNATORIES FOR TAX TITLE LIEN ACCOUNT

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**

Resolution No. 2023-R-25 AUTHORIZE ELECTRONIC TAX SALE

Resolution No. 2023-R-26 RESOLUTION APPOINTING KAREN ZLOTNICK AS RECYCLING COORDINATOR

Resolution No. 2023-R-27 AUTHORIZE THE UTILIZATION OF SOURCEWELL COOPERATIVE PRICING CONTRACT FOR GOVDEALS ONLINE AUCTION SERVICES

Resolution No. 2023-R-28 RESOLUTION AUTHORIZING THE TOWNSHIP OF MAPLE SHADE, NEW JERSEY THROUGH THE MAPLE SHADE POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE TOWNSHIP OF MAPLE SHADE TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

Resolution No. 2023-R-29 RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-3A AND N.J.A.C. 5:34-5.2 ET. SEQ.

Resolution No. 2023-R-30 RESOLUTION AWARDED CONTRACT TO NEW JERSEY ANIMAL CONTROL, LLC FOR ANIMAL CONTROL SERVICES

Resolution No. 2023-R-31 RESOLUTION DESIGNATING DELTA DENTAL OF NEW JERSEY, INC. AS THE DENTAL INSURANCE PROVIDER FOR THE TOWNSHIP OF MAPLE SHADE (GROUP #10356)

Motion to Approve Consent Agenda: Volpe

Second: Nunes

Comments on Motion: none

Roll Call:

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Mr. Schmidt			x			
Mrs. Volpe			x			
Mr. Wiest			x			
Kauffman			x			

MANAGERIAL APPOINTMENTS FOR 2023 - Township Manager

Attached

PUBLIC PORTION - none

Motion to Close: Wiest

Second: Nunes

Comments: none

All in Favor: yes

BENEDICTION – by Deacon Chris Carothers from Saint John’s Episcopal Church

Motion to Adjourn: Schmidt

Second: Nunes

All in Favor: yes

**MINUTES FOR THE FORTY EIGHTH
REORGANIZATION MEETING MAPLE SHADE
TOWNSHIP COUNCIL JANUARY 5, 2023 – 7:00 P.M.**