

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-42

### AUTHORIZE ROAD CLOSINGS FOR MUNICIPAL EVENTS

WHEREAS, the Township has scheduled municipal events for 2023 which require closing certain portions of Main Street, the dates and times of such events and the portion of Main Street to be closed being set forth on attached Exhibit A; and

WHEREAS, Title 39 provides that the Township may provide, by resolution, for a temporary road closure; and

WHEREAS, the Township Manager and the Traffic Safety Officer of the Township Police Department have reviewed the proposed closures and recommend approval.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

That the Township Council, for the aforementioned reasons, hereby directs that Main Street be closed to vehicular traffic in the areas so identified at the dates and times set forth on attached Exhibit A.

That the Township Council hereby declares that this resolution shall take effect upon approval by the County of Burlington.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes	x		x			
Schmidt			x			
Volpe		x	x			
Wiest			x			
Kauffman			x			



# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2023-R-43**

### **APPROVING A TEMPORARY VARIOUS STREET CLOSURE AND AUTHORIZE USE OF FIELD FOR 2023 MAPLE SHADE YOUTH FOOTBALL ASSOCIATION CARNIVAL AND BEER GARDEN**

**WHEREAS**, Chelse Craythorn, Secretary of Maple Shade Youth Football Association, on behalf of the Association, by way of a written request and submitting a Facilities Use Agreement to the Township Manager on January 30, 2023, has requested permission to close certain streets, to hold the 2023 Football Carnival, April 25, 2023 to April 29, 2023 during the hours of 5:00 p.m. to 10:30 p.m. on John F. Kennedy “ACES” Field; and

**WHEREAS**, the Youth Football Association is also requesting permission to operate a Beer Garden during the event on the John F. Kennedy “ACES” Field on Thursday April 27<sup>th</sup> and Friday April 28<sup>th</sup> from 6:30pm to 9:30pm; and

**WHEREAS**, the Maple Shade Police Chief has had the opportunity to review the Maple Shade Youth Football Organizations request and proposal for operations and security of the proposed Beer Garden and is in agreement with the proposed; and

**WHEREAS**, the streets to be closed are as follows:

East Broadway Avenue from North Maple Avenue to North Fellowship Road  
North Fellowship Road from East Broadway Avenue to East Linwood Avenue;

and

**WHEREAS**, the Association requests the use of the John F. Kennedy “Aces” Field from April 25, 2023 to April 29, 2023 to include set up and clean up dates, and

**WHEREAS**, the Township Council desires to act favorably with respect to this request; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the aforementioned request is approved and authorized subject to MYSF’s  
a) timely application for and approval of all necessary permits for the Beer Garden and b) compliance with all State regulations and local requirements for operation of the Beer Garden. The Maple Shade Youth Football Association will be responsible for securing any and all necessary permits/licenses/approvals from the appropriate County and State Agencies as they relate to the Amusements and Beer Garden.
2. That all public safety organizations are directed to be advised.
3. The Maple Shade Youth Football Association shall pay for any Overtime/Off-Duty costs of the Maple Shade Police Department associated with the proper operation of the Beer Garden on Thursday April 27<sup>th</sup>, 2023 and Friday April 28<sup>th</sup>, 2023.

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-43

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes	x		x			
Schmidt			x			
Volpe		x	x			
Wiest			x			
Kauffman			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-44

AUTHORIZE ENGINEERING SERVICES FOR  
REMINGTON & VERNICK ENGINEERS FOR  
MAIN STREET PUMP STATION FORCE MAIN REHABILITATION OR REPLACEMENT  
FOR AN AMOUNT NOT TO EXCEED \$126,200.00

WHEREAS, the Township Council previously appointed Remington & Vernick Engineers as the Township Utility Engineer; and

WHEREAS, the Utility Engineer now seeks authority to undertake certain engineering services for Main Street Pump Station Force Main Rehabilitation or Replacement and has submitted a proposal for those services dated November 10, 2022; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made part hereof; and

WHEREAS, the Township Council now desires to approve the proposed services, as limited.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby authorizes engineering services related to the Main Street Pump Station Force Main Rehabilitation or Replacement as outlined in Remington & Vernick's proposal dated November 10, 2022 for an amount not to exceed \$126,200.00.
2. That the Township Council hereby authorizes the Mayor and Township Clerk to execute any and all documents necessary for the completion of this project.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes	x		x			
Schmidt			x			
Volpe		x	x			
Wiest			x			
Kauffman			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-45

### AMEND CONTRACT FOR VALVE ACTUATOR REPLACEMENT AT MAIN STREET WATER TREATMENT PLANT WITH BOOTH MECHANICAL, INC. AND APPROVE FINAL CHANGE ORDER IN THE AMOUNT OF \$10,000.00

WHEREAS, the Township Council, by previous Resolution, awarded a contract to Booth Mechanical, Inc. for the valve actuator replacement at Main Street water treatment plant; and

WHEREAS, Remington & Vernick Engineers, the Township's agent responsible for supervising the valve actuator replacement, has advised the Township Council, by way of a January 9, 2023 correspondence and attached change orders and the submission of the appropriate certification, that the original contract be decreased; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby amends the subject contract and decreases the contract price in the amount of \$10,000.00, from \$156,456.00 to \$146,456.00, in accordance with the terms and conditions of the aforementioned certification and January 9, 2023 correspondence and change order final request, said certification, correspondence and request being attached hereto as Exhibit A and made a part hereof.

2. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

#### CERTIFICATION

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on February 9, 2023.

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Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes	x		x			
Schmidt			x			
Volpe		x	x			
Wiest			x			
Kauffman			x			





# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-46

### RESOLUTION AUTHORIZING THE INCREASE OF THE CHANGE FUND FOR THE TAX & UTILITY DEPARTMENT

**WHEREAS** periodically the Tax & Utility Office is required to make change for cash payments received; and

**WHEREAS** the Tax/Utility Collector has requested an increase in the change fund to assist in improving the separation of duties and internal controls within the Maple Shade Township Tax & Utility Office; and

**WHEREAS**, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned; and

**WHEREAS** such fund will allow for better separation of accounts;

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the Township's Tax/Utility Collector be authorized to increase the existing change fund from two hundred fifty (\$250.00) to three hundred fifty (\$350.00).

**BE IT FURTHER RESOLVED** that said change fund be safely secured in keeping with established prudent business practices; and

**BE IT FURTHER RESOVLED** that said change fund be used to make change only and shall not be used to purchase goods and/or services of any kind.

**BE IT FINALLY RESOVLED** that the Maple Shade Township Chief Financial Officer is hereby authorized to establish the increase in the respective change fund in the amount of one hundred dollars (\$100.00) for use as set forth in the resolution.

#### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on February 9, 2023.

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Andrea T. McVeigh, Township Clerk

DATE: January 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes	x		x			
Schmidt			x			
Volpe		x	x			
Wiest			x			
Kauffman			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2023-R-47**

**RESOLUTION OF SUPPORT AUTHORIZING THE SUBMISSION OF  
SUSTAINABLE JERSEY GRANT APPLICATION FUNDED BY PSE&G FOR  
THE TOWNSHIP OF MAPLE SHADE COMMUNITY GARDEN**

**WHEREAS**, the Township of Maple Shade, a sustainable community, seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Township of Maple Shade strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, the Township of Maple Shade is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Grants Program funded by PSE&G.

**THEREFORE BE IT RESOLVED**, the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey has determined that the Maple Shade Green Team should apply and submit a Sustainable Jersey Grant application for the Maple Shade Community Garden in the amount of \$20,000.00; and

**BE IT FURTHER RESOLVED**, that upon receipt of the fully executed agreement from Sustainable Jersey and/or PSE&G, the Township Council does further authorize the expenditure of the funds pursuant to the terms of the agreement between the Township of Maple Shade, County of Burlington, State of New Jersey and the grantor.

**BE IT FURTHER RESOLVED**, that the Mayor, Township Clerk, Township Manager and/or Chief Financial Officer, and/or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes	x		x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest			x			
Kauffman			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2023-R-47**

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION NO. 2023-R-48**

### **RESOLUTION ADOPTING A GREEN PURCHASING POLICY**

**WHEREAS**, the Township Council of the Township of Maple Shade realizes the need to meet stricter standards of environmental stewardship and improve the environmental characteristics of our operations; and

**WHEREAS**, the “Greening” of public purchasing is therefore an immediate and practical step local government can take by instituting more sustainable practices and improve environmental performance and,

**WHEREAS**, purchasing Green or Environmentally Preferable products sends a clear signal to the market that there is a preference for green, clean and safe products, resulting in the availability of an increasing number of Environmentally Preferable alternative products in the marketplace, which will also become available to our residents; and

**WHEREAS**, the Township of Maple Shade will use the following definition when making the transition to Green or Environmentally Preferable purchasing:

#### **Definition of Purpose of Green Purchasing**

Green or Environmentally Preferable Purchasing (EPP) is the purchase of goods and services that minimizes environmental impacts. It includes the purchase of products with post-consumer recycled content, that have lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose; and

**WHEREAS**, the Township Council of the Township of Maple Shade does establish and hereby direct the Qualified Purchasing Agent and/or their designee to purchase Green Products using the following criteria to purchase the best Green product available:

- Distance of transport / localness of production
- Quality and performance standards of the product
- Packaging or distribution method of the product
- Price and performance of the product
- The raw materials, including energy and water, and post-consumer recyclable content used in the manufacture of the product; and

**WHEREAS**, the Township of Maple Shade does set forth the goals and objectives of the Green Purchasing Program as follows:

- To improve the Township’s environmental performance and make it more sustainable
- To raise awareness of environmental issues among the staff
- To establish the Township’s clear commitment to conducting its functions in an environmentally responsible manner
- To increase the Township’s environmental performance

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION NO. 2023-R-48**

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Maple Shade does support and encourage the purchasing of Green and Environmentally Preferable Products as a meaningful, long-term objective that has value both for the community and for the employees.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes	x		x			
Schmidt			x			
Ms. Volpe		x	x			
Wiest			x			
Kauffman			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2023-R-49**

**AUTHORIZING THE USE OF COLLINS LANE PARK FOR  
SUSTAINABLE MAPLE SHADE'S 2ND CHANCE YARD SALE ON  
SUNDAY APRIL 30, 2023**

**WHEREAS**, Sustainable Maple Shade wishes to hold a 2nd Chance Yard Sale on Sunday April 30, 2023 at Collins Lane Park; and

**WHEREAS**, in doing so will assist Sustainable Maple Shade in earning Sustainable Jersey points and encouraging residents to re-use and recycle unwanted household items.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. Main Street Maple Shade is hereby authorized to hold the Sustainable Maple Shade 2nd Chance Yard Sale on Sunday April 30, 2023 at Collins Lane Park from 7:00am to 3:00pm; and
2. Sustainable Maple Shade will be responsible for the clean up and removal of all trash and debris from the complex, promoting an environmentally friendly event; and
3. Approval of this event, including use of the park is subject to the implementation of parking and other safety restrictions deemed appropriate by the Maple Shade Police Department.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Municipal Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes	x		x			
Schmidt			x			
Ms. Volpe		x	x			
Wiest			x			
Kauffman			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2023-R-50**

**AUTHORIZING THE PURCHASE AND INSTALLATION OF A  
COMPUTER SERVER FOR THE MAPLE SHADE POLICE  
DEPARTMENT THROUGH A NJ STATE APPROVED CO-OP FOR AN  
AMOUNT NOT TO EXCEED \$47,619.00**

**WHEREAS**, the Township of Maple Shade may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods and/or services under the New Jersey State Approved Co-op, New Jersey Purchasing Alliance and TIPS Co-Op; and

**WHEREAS**, the Township of Maple Shade wishes to purchase and have installed a computer server with all necessary components for the Maple Shade Police Department and Detective Bureau; and

**WHEREAS**, SHI International Corp. 290 Davidson Ave., Somerset, NJ 08873 has been awarded New Jersey Purchasing Alliance Co-Op Contract #CK04 for the Computer Equipment and Rivell, LLC, P.O. Box 566, Marlton, NJ 08053 has been awarded New Jersey TIPS Co-Op Contract #220601 for the installation of such equipment; and

**WHEREAS**, the combined total purchase for the equipment and installation is in the amount of \$47,619.00 (\$35,419.00 - equipment, \$12,200.00 - installation); and

**WHEREAS**, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.3 (b), has certified that there are sufficient funds available for the purpose of said purchase in an amount not to exceed \$47,619.00 for the year 2023 to be charged to account C-04-215-21-009-014 and said certification being attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Maple Shade, County of Burlington, to hereby authorize and approve the purchase and installation a computer server with all necessary components for the Maple Shade Police Department and Detective Bureau through the New Jersey Purchasing Alliance Co-Op Contract #CK04 for the Computer Equipment and the New Jersey TIPS Co-Op Contract #220601 for the installation of the equipment in an amount not to exceed \$47,619.00.

**BE IT FURTHER RESOLVED** that the appropriate Township Officials are hereby authorized to execute any and all documents to effectuate said purchase.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.



**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held February 9, 2023.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes	x		x			
Schmidt			x			
Ms. Volpe		x	x			
Wiest			x			
Kauffman			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-51

### AUTHORIZE THE APPOINTMENT OF NICK CANIZARES AS DEPUTY TAX ASSESSOR

**WHEREAS**, N.J.S.A. 40A:9-146 provides that the governing body of a municipality may provide for the appointment of Deputy Tax Assessor, if required; and

**WHEREAS**, there exists a vacancy in the position of Deputy Tax Assessor; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, County of Burlington that Nick Canizares is hereby appointed to the position of Township Tax Deputy Assessor beginning September 14, 2021 – June 30, 2022 and then July 1, 2022 – June 30, 2026.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to the following:

1. Director, Division of Taxation
2. Administrator, Board of Taxation
3. Tax Assessor

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on February 9, 2023.

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Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms Nunes	x		x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest			x			
Kauffman			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2023-R-52

### RESOLUTION APPROVING AN AMENDED EMPLOYMENT AGREEMENT WITH TOWNSHIP MANAGER

**WHEREAS**, pursuant to Resolution No. 2019-R-106, the Township Council appointed Susan Danson as Township Manager and approved an employment agreement with the Manager (the “Agreement”); and

**WHEREAS**, the Township Council now seeks to amend the Agreement to update certain terms and conditions of employment.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington that The First Amendment to Employment Agreement with Susan Danson is hereby approved and the Mayor and Township Clerk are hereby authorized to sign the Agreement in a form as prepared or approved by the Township Attorney.

#### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on February 9, 2023.

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Andrea T. McVeigh, Township Clerk

DATE: February 9, 2023

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms Nunes	x		x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest			x			
Kauffman			x			