

**MAPLE SHADE TOWNSHIP COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 30, 2023 – 6:30 P.M.**

PLEDGE OF ALLEGIANCE:

PUBLIC NOTICE of this meeting, pursuant to the Open Public Meetings Act, has been given by the Township Council in the following manner:

Notifying the Township Clerk December 22, 2022.

Mailing Notice to the Courier Post, The Central Record and Burlington County Times on December 22, 2022.

Posting Notice on the Official Municipal Bulletin Board on December 22, 2022.

Anyone from the public wishing to speak will be permitted to address comments to the Council during public participation portions only. Those wishing to speak should stand up to the podium, state their name and their address prior to making any comment. Each member of the Public will be given one (1) opportunity and up to five (5) minutes during each Public Portion to address comments to Council. A draft agenda and all resolutions have been posted on the Township webpage and bulletin board in the Municipal Building.

Please place all phones on mute to alleviate disruption of the meeting.

ROLL CALL (6:30 pm)

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe			x			
Wiest			x			
Kauffman						x

Resolution No. 2023-R-193 Resolution to Meet in Executive Session for the following:

1. Matters Relating to Litigation, Negotiation, and the Attorney-Client Privilege/Personnel:
Independent Fire Company v. Maple Shade Township; Fire Official

Motion to Close (6:35pm): Volpe Second: Nunes All in Favor: yes
Formal action may be taken upon conclusion of Closed Session.

(Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off. At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.)

Motion to Open (7:10 pm): Wiest Second: Nunes All in Favor: yes

PUBLIC PORTION (for Consent Agenda Items) - Members of the public wishing to speak will be permitted to address comments or questions to Council regarding resolutions listed under the Consent Agenda only. Those wishing to speak should step up to the microphone and state their name and their address prior to making any comment. Each member of the public will be given one (1) opportunity and up to five (5) minutes during this Public Portion.

Motion to Close: Wiest Second: Volpe All in Favor: yes

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CONSENT AGENDA

Resolution No. 2023-R-194 Authorizing the Use of the Municipal Lot, Gazebo Park and Temporary Street Closure for the 2023 Holiday Festival

Resolution No. 2023-R-195 Resolution Authorizing a Memorandum of Understanding with Legacy to Establish Joint Participation in the Arrive Together Program

Resolution No. 2023-R-196 Resolution to Declare Block 177, Lot 5 as Tax Exempt and to Cancel and Refund Taxes from November 17, 2023 Through December 31, 2023

Resolution No. 2023-R-197 Authorize a Construction Phase Engineering Agreement with Utility Engineer for Lead Service Line Replacement

Resolution No. 2023-R-198 Authorizing the Purchase of a 2023 Ford F350 Crestline CCL150 Ambulance for the Maple Shade EMS

Resolution No. 2023-R-199 Authorizing the Purchase of a Chassis and Conversion for one (1) Ford G4500 Ambulance for the Maple Shade EMS

Resolution No. 2023-R-200 Resolution Authorizing the Funding of Township of Maple Shade's Share of the MACCS Contract

Resolution No. 2023-R-201 Award of Contract for Contract Administration Services - MACCS Program

Resolution No. 2023-R-202 Authorize Engineering Services for Road Resurfacing of Portions of East Front Street and Alexander Avenue in an Amount not to Exceed \$27,605 as Part of the FY 2023 NJDOT Trust Fund Grant

Resolution No. 2023-R-203 Authorizing the Appointment of Joseph Torres to the Maple Shade Police Department and Attendance at the Camden County Police Academy

Resolution No. 2023-R-204 Authorizing the Appointment of Samuel Buckley to the Maple Shade Police Department and Attendance at the Camden County Police Academy

(Motion to Table: Volpe Second: Nunes Approved: yes)

Resolution No. 2023-R-205 Authorizing Execution of Shared Services Agreement with Moorestown Township for Shared Court Facilities and Certain Administrative Employees

Motion to Approve Consent Agenda:

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Second:		Comments:			Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest	x		x			
Kauffman						x

APPROVAL OF EXPENDITURE LIST - \$3,718,826.60	
CURRENT FUND	\$ 2,848,088.65
UTILITY FUND	\$ 66,738.13
GENERAL CAPITAL FUND	\$ 208,843.18
UTILITY CAPITAL FUND	\$ 103,307.95
TRUST FUND	\$ 482,137.14
GRANT FUND	\$ 3,537.05

Motion to Approve:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes	x		x			
Schmidt			x			
Mrs. Volpe		x	x			
Wiest			x			
Kauffman						x

APPROVAL OF OCTOBER 2023 MINUTES

Motion to Approve:		Second:	Comments:		Roll Call:	
COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Ms. Nunes			x			
Schmidt			x			
Mrs. Volpe	x		x			
Wiest		x	x			
Kauffman						x

PUBLIC PORTION – no participation

Members of the public wishing to speak will be permitted to address their comments to the Council on any municipal topic. Those wishing to speak should step up to the microphone and state their name and their address prior to making any comment. Each member of the Public will be given one (1) opportunity and up to five (5) minutes during this Public Portion.

Motion to Close: Volpe

Second: Nunes

All in Favor: yes

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STAFF AND PROFESSIONAL COMMENTS – Council announced that the Food Drive was successful, Moorestown is repaving Lenola Road, the rain gutters are installed at the rescue building and leaf collection has begun.

OLD BUSINESS

1. Operations
 - a. The punch list for N. Coles and Collins Lane is almost complete
 - b. Dan Kerr will start on December 6th in the Fire Marshal's office. It will take the first quarter of 2024 to get up and running
 - c. November 20th was the first of many business appreciation meetings with local businesses, the feedback was very positive
 - d. Manager Danson will sit as the JIF Chair beginning January 1st
 - e. We are at about 88% spent in the 2023 budget, doing well for the year. Thank you to the Department heads for their efforts
 - f. The rental inspections started out slow with many questions but now with an understanding of the program it is moving smoothly.
2. Engineer Report (R&V)- Engineer Yoder Reported
 - a. Engineer submitted response documents required by the EPA Administrative Order. The next semi-annual report is to be submitted in February 2024.
 - b. Capacity Assurance Plan (CAP)- R&V has an approved CAP in place with the NJDEP. Flows have been under 95% of permitted flows since 2020.
 - c. Main Street Pump Station Force Main There have been too many breaks and needs replacement from the station to Route 73. An alternative route has been selected based upon construction logistics.
 - d. Application requesting congressional funding was submitted to Representative Norcross' office. Grant amount is 3M and is scheduled for vote in January 2024
3. Site Plan – next meeting is December 5th
4. Land Use Board – Council discussed how to start the conversion from a zoning and planning boards to one land use board. The first steps would be to poll the members, review attendance and decide the number of meetings.

NEW BUSINESS

1. Zoning Board Annual Report – Community Development Director Soni presented the end of year report and recommendations to the council. The council will discuss, and the ordinance changes needed will be handled in 2024.
2. RFP – Council reviewed and discussed the professional appointments for 2024.

Motion to go Back into Close (8:30 pm): Volpe Second: Nunes All in Favor: yes
Formal action may be taken upon conclusion of Closed Session

(Mayor of the Township Council then declares the meeting closed and directs that the tape be shut off. At conclusion of closed portion, Mayor of Township Council calls for a motion to reopen the meeting and turn the tape on.)

Motion to Open: Volpe Second: Wiest All in Favor: yes

**MOTION TO ADJOURN UNTIL TOWNSHIP COUNCIL MEETING SCHEDULED FOR
DECEMBER 14, 2023, AT 6:30 PM**

MAPLE SHADE TOWNSHIP COUNCIL
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Motion (9:10 pm): Nunes Second: Volpe All in Favor: yes

Notice is being forwarded in accordance with The Open Public Meetings Act – 11/28/23.