



Municipal Street Excavation Permit Application # _____ **Date:** _____

Township Code 175-12 <http://ecode360.com/6927924>

For work to be performed within the County ROW, Main St.; Lenola Rd; Stiles Ave.; & S. Fellowship Rd. (CR537; CR608; CR609; & CR610) please contact the County Engineer.

Phone # (856) 642-3800 <http://www.co.burlington.nj.us/292/Applications-Checklists>

Municipal Application Fee: **\$25.00**

Checks made payable to Township of Maple Shade

Municipal Inspection Fee: **\$200.00** : 88-16.B Exception, for projects that involve only sidewalk (no curb or apron etc.) or a sump pump discharge connection the inspection fee is **\$100.00**

Note: Improvements must be constructed in accordance with the details provided within the application packet.

A. Work Site Location/Address: _____

No person, company, firm or corporation shall remove, dig into, disturb, excavate or take up, or cause or permit to be removed, disturbed, excavated or dug up, the surface of any street, sidewalk or other public place or any pavement without first having obtained and being in possession of a valid written permit. **§ 175-16 Liability.** The **Applicant**, in accepting a permit under this article, shall be deemed to have agreed to indemnify and save harmless the Township of Maple Shade from and against all loss, cost or damages incurred by reason of any damage to any property, injury to any person or any loss of life resulting from negligence of the applicant, his agents or employees in performing the work covered by the permit, and the Township of Maple Shade, in issuing said permit, thereby discounts any liability in connection therewith. The township inspection is solely for the purpose of ensuring that the existing facilities are restored so that the township will not have the financial responsibility of replacing said facilities.

B. Applicant Signature: _____ **Address:** _____ **Ph.#:** _____

Email: _____

C. Contractor Name: _____ **Address:** _____ **Ph.#:** _____

Email: _____

Emergency 24-hr contact name _____ **Ph.#1:** _____ **Ph.#2** _____

D. Purpose of Application:

Start & Finish Dates: _____ - _____

Item	Repair	Install New	2nd Service
Gas	[]	[]	[]
Sewer	[]	[]	[]
Water	[]	[]	[]
Sidewalk	[]	[]	[]
Driveway Apron	[]	[]	[]
Curb	[]	[]	[]

Other please describe: _____

**At least 48-hrs notice MUST
be given to the Police &
Township before work starting.**

E. Sketch showing 1) Work Area & 2) Traffic Control Plan: (**Must** be Included with permit application)

Sketch to be submitted at a minimum should show the project limits & type of improvements to be completed.

The sketch plan (may be hand drawn) shall be approved by the Township Engineer or Director of Public Works, & Police Traffic Control prior to the issuance of any permit.

Note: In addition to other ordinance requirements within chapter 175-12 concerning backfill specifications, notice of work, and utility mark outs; permission to make an opening or tear up the surface of a road does not carry with it any right to make drainage, sewer, water, gas, oil, steam, electric or telephone connections. A separate permit to make such repairs and/or connections must be obtained from the proper officials having jurisdiction. If a dumpster is needed for the project a “dumpster permit” approval from the construction office must be obtained.

Approved: _____ **Date:** _____

PLEASE READ BELOW

Article III – Street Excavations <http://ecode360.com/6927924>

175-12.A. Permit required. No person, company, firm or corporation shall remove, dig into, disturb, excavate or take up, or cause or permit to be removed, disturbed, excavated or dug up, the surface of any street, sidewalk or other public place or any pavement therein which is under the control of the Township of Maple Shade without first having obtained and being in possession of a valid written permit to do so.

Permit Approval: Upon approval of the Township Engineer, or Director of Public Works, & the Police Department, you will be notified by the Community Development Director. **The applicant and/or contractor must notify the Community Development Director and the Police Department at least 48 hours in advance of the exact time of starting the work on all excavations.**

§ 175-16 Liability. The **Applicant**, in accepting a permit under this article, shall be deemed to have agreed to indemnify and save harmless the Township of Maple Shade from and against all loss, cost or damages incurred by reason of any damage to any property, injury to any person or any loss of life resulting from negligence of the applicant, his agents or employees in performing the work covered by the permit, and the Township of Maple Shade, in issuing said permit, thereby discounts any liability in connection therewith. The township inspection is solely for the purpose of ensuring that the existing facilities are restored so that the township will not have the financial responsibility of replacing said facilities.

All work to be performed must comply with all Township Ordinances regarding street construction and The Manual of Uniform Traffic Control Devices (MUTCD).

Project Completion: Upon completion, it will be your responsibility to notify the Community Development Director that the work has been completed.

Final Inspection: A final inspection by the Township Engineer or Director of Public Works will take place. It is the responsibility of the applicant to perform the work as per Maple Shade Township Ordinance(s).

Please refer to the following sections of the ordinance for additional guidance in preparing for your project.

Chapter 175: Streets and Sidewalks; Article III: Street Excavations <http://ecode360.com/6927954>

§ 175-10 Definitions.	§ 175-11 Interpretation.	§ 175-12 Permit required.
§ 175-13 Applications.	§ 175-14 Fees.	§ 175-15 Bond; deposit.
§ 175-16 Liability.	§ 175-17 Notice of interruption of service.	§ 175-18 Emergency street openings.
§ 175-19 Notice of proposed street opening; protection of existing structures.		
§ 175-20 General regulations.		
§ 175-21 Excavation requirements.	§ 175-22 Backfill specifications.	§ 175-23 Sheathing.
§ 175-24 Driving small pipes.	§ 175-25 Restoration of pavement; repairs.	
§ 175-26 Period of maintenance.	§ 175-27 Emergencies.	
§ 175-28 Enforcement.	§ 175-29 Violations and penalties.	

Application: Sketch 1) Work Area & 2) Traffic Control Plan: (Must be Included with permit application)

Sketch/drawing to be submitted **at a minimum** should show and label the project limits and type of improvements to be completed. The traffic control plan **at a minimum** should show the following:

- | | | |
|--|---|-----------------------------------|
| (1) Property lines | (2) Temporary Construction Sign Locations | (3) Cone Locations |
| (4) Contractor Work Vehicle Parking Locations & Number of Vehicles | | (5) Length of Work Zone |
| (6) Cone to Cone Length | (7) Approx area to be excavated. | (8) Width of Street to be closed. |

Questions

Engineer Contact: Dennis Yoder (856) 795-9595 (Ext. 1062) dennis.yoder@rve.com

Traffic Control Contact: Matt Shaw (856) 382-1232 mshaw@mapleshadedpd.com

Community Development: Pradip Soni, (856) 779-9610 (Ext. 151) zoning@mapleshade.com

Construction Office: Gayle Gillan, (856) 779-9610 (Ext. 114) ggillan@mapleshade.com

Public Works: David Carothers, (856) 779-9610 (Ext. 221) dcarothers@mapleshade.com