

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-01

APPOINTING VARIOUS MEMBERS OF THE TOWNSHIP PROFESSIONAL STAFF FOR THE YEAR 2024

WHEREAS, the Township of Maple Shade published a notice for the solicitation of proposals for professional service agreements for various professionals to be appointed by the Township Council; and

WHEREAS, the proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, prior to awarding the professional service agreements herein, the Township Council considered six criteria that included the applicant's qualifications; general experience; specific experience with the Township of Maple Shade, if any; quantified achievements within the scope and nature of the services required; compensation; and references; and

WHEREAS, after receiving said proposals, the Township Council desires to award the following professional services agreements for the year 2024:

Eileen K. Fahey, Esquire – Township Attorney
Bowman & Company – Township Auditor
Environmental Resolutions, Inc – Environmental Engineer
Malamut & Associates – Prosecutor
Cristian M. Towers – Public Defender
Archer & Greiner, P.C.– Bond Counsel
Surenian, Edwards & Nolan, LLC – Redevelopment/Affordable Housing Attorney
Plosia Cohen Law Firm – Labor Attorney
Phoenix Advisors, LLC – Financial Advisor
J. McHale & Associates, Inc. – Appraisal Services

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-02

APPROVE CALENDAR OF MEETINGS MUNICIPAL BOARDS AND AGENCIES

WHEREAS, the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey desires to schedule the meetings of the various boards and agencies as provided in Section 10C:4-18 of Chapter 231, P.L.1975, State of New Jersey, so that the public's right to know will be protected insofar as the public will have the right to attend the various meetings without conflict.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, that the times and dates of 2024 Schedule for the following Boards and Agencies' meetings shall be held at the Maple Shade Municipal Complex, 200 Stiles Avenue, Maple Shade, New Jersey as indicated. Official action may be taken at these meetings.

TOWNSHIP COUNCIL REGULAR/AGENDA MEETINGS – 2nd/4th Thursday 6:30 P.M.

Council will meet in Executive Session beginning at 6:30pm and resume regular meeting at 7:00pm

1/4 (7:00 - Township Reorganization)

1/18*	2/8	3/14	4/11	5/9	6/13	7/18	8/15	9/12	10/10	11/7	12/12
	2/22	3/28	4/25	5/23	6/27			9/26	10/24	11/21	

BOARD OF HEALTH REGULAR MEETINGS – 2nd Thursday 6:30 P.M.

(Part of Township Council meeting)

1/18*	2/8	3/14	4/11	5/9	6/13	7/18	8/15	9/12	10/10	11/7	12/12
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PLANNING BOARD – 4TH Wednesday 7:00 P.M.

1/24	2/28	3/27	4/24	5/22	6/26	7/24	8/28	9/25	10/23	11/20*	12/18*
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SITE PLAN/SUBDIVISION REVIEW – 1ST Tuesday 7:00 P.M.

1/9	2/6	3/5	4/2	5/7	6/6*	7/2	8/6	9/3	10/1	11/6*	12/3
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ZONING BOARD OF ADJUSTMENT – 2ND Wednesday 7:00 P.M.

1/10	2/14	3/13	4/10	5/8	6/12	7/10	8/14	9/11	10/9	11/13	12/11
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** Denotes change in regularly scheduled meeting day*

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-02

The Maple Shade Business and Economic Development Commission holds their regular meetings on the third Tuesday every other month beginning January 16 at 6:00 PM, 200 Stiles Avenue, in the Seniors Center.

1/16 3/19 5/21 7/16 9/17 11/19

The Township Clerk is hereby directed to forward a copy of this Resolution to those agencies and individuals as required by the terms and conditions of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-03

RESOLUTION PROVIDING FOR THE TEMPORARY CURRENT FUND BUDGET AND THE TEMPORARY UTILITY FUND BUDGET FOR THE YEAR 2024

WHEREAS, N.J.S.A 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2024; and

WHEREAS, an amount within 26.25% of the total appropriations for the 2023 Municipal Budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance State Aide Agreement in the said 2024 Temporary Budget in the sum of \$ 7,273,043.60; and

WHEREAS, an amount within 26.25% of the total appropriations for the 2023 Dedicated Water and Sewer Utility Budget, excluding any appropriations made for Debt Service or Capital Outlay in the said 2024 Temporary Budget in the sum of \$4,986,701.00;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Maple Shade, County of Burlington, State of New Jersey, that the following appropriation be made:

(ATTACHED SCHEDULE A)

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-04

APPROVE CASH MANAGEMENT PLAN

WHEREAS, under the requirements of NJSA 40A:5-14 and upon the recommendation of the Chief Financial Officer, the Township of Maple Shade is mandated to establish a Cash Management Plan to provide a guide to Municipal Officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Township of Maple Shade.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Maple Shade's funds. The following Government Unit Deposit Protection Act (GUDPA) approved banks are authorized depositories for depositories for deposit of funds:

1. Columbia Bank
2. New Jersey Cash Management Plan
3. New Jersey Asset and Rebate Management Program

All warrants or checks for the disbursement of money shall be made by any two (2) of the following officials and facsimile signatures may be used:

1. Township Manager
2. Treasurer
3. Chief Financial Officer
4. Assistant Finance Officer

The Township Manager, Chief Financial Officer and Assistant Finance Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize interest revenue. The above stated officers are authorized to transfer funds electronically (wire/ACH transfers) for the purpose of investments, payment of county taxes and payroll-related purposes only.

The following are authorized as suitable investments:

- Interest bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved)

- Certificates of deposit in GUDPA approved banking institutions
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as treasury Bills, Notes and Bonds
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e)
- Any federal agency or instrumentality obligation authorized by congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors
- Bonds or other obligations of the local unit or school district of which the township is a part
- Any other obligation with maturities not exceeding 397 days as permitted by the State Division of Investments
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services
- New jersey Cash Management fund
- Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(e)
- New Jersey Asset & Rebate Management Program
- New Jersey CLASS

There are no approved security broker/dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

Each month the Chief Financial Officer shall prepare a report for the Township Manager that consists of the following:

- A summary of all investments made or redeemed for the month
- A listing of any and all financial institutions holding local unit funds
- The class or type of securities purchases or funds deposited
- Income earned on deposits and investments
- Market value of investments and disclosure as to how the value was determined if applicable

- A list of accounts or deposits that do not earn interest

The following Wire Transfer and ACH payment best practice policy will be adhered to:

- Two of the following authorized individuals will execute and confirm wire transfers and ACH payments-Township Manager, Treasurer, Chief Financial Officer &/or Asst. Finance Officer.
- The first authorized individual will set up the wire transfer from the bank's online wire transfer template form and the second authorized individual will authorize the release of the wire or ACH payment via online approval utilizing the bank's hard token approval system.
- The bank then follows up with a verbal phone confirmation to the initiator of the wire transfer &/or ACH payment.
- The wire/ACH transfer template form will be completed by the initiator and signed or initialed by both the initiator and the approver of the wire transfer/ACH transfer.
- Within 24 hours, the initiator of the wire/ACH transfer will verbally confirm receipt of the funds with the vendor/entity that the funds were credited to and document on the wire/ACH transfer template form.
- The signed form will be kept on file in the Finance office with a copy to be provided to the Township Manager and the Township Clerk.
- Except in a specific, extraordinary circumstance, the wire/ACH transfer limit amounts shall be the following: up to \$100,000.00 for payroll-related transfers and up to \$2,000,000.00 for debt service-related transfers.
- Changes to online wire/ACH transfer templates will result in online banking alerts if the online banking system allows for it. The wire/ACH transfer will not be released until the recipient of the alert approves it.
- Except in a specific, extraordinary circumstance approved by the Township Manager, there will be no permitted international wires. The restriction will be setup in the online banking system if it allows for it.
- Blocks and alerts in the online banking system ensuring that only authorized

transactions are available for use by authorized individuals will be maintained by the Chief Financial Officer and/or the Asst. Finance Officer. The bank's Positive Pay system is in place for all bank accounts.

- Daily review of overnight transactions and balances to identify any unusual transactions or events will be maintained by the Chief Financial Officer, Asst. Finance Office and/or the Treasurer. Any suspicious activity must be immediately brought to the Chief Financial Officer and the bank's attention.

This document shall constitute the cash management policy of the Township.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the manager and to the Local Finance Board or Local Ethics Board if applicable.

Any official who, in the course of his/her duties deposits or invests in accordance with this plan shall be relieved of any liability for loss.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-05

DESIGNATING DEPOSITORY FOR MUNICIPAL FUNDS

WHEREAS, the laws of the State of New Jersey require that financial institutions to be used as depositories for municipal funds be approved by the Governing Body each year; and

WHEREAS, the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey desires to act in accordance with the aforementioned requirements.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey as follows:

1. That the Township Council hereby names the following institutions as depositories of Municipal funds for the year 2024:
 - a. Columbia Savings Bank
 - b. New Jersey Cash Management Plan
 - c. New Jersey Asset and Rebate Management Program

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-06

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A. 40A:53-1 states that a Governing Body of a municipality may designate an official newspaper for the publication of all advertisements and local notices required by law to be published by the municipality; and

WHEREAS, Section C40:49 of Public Law 1975, Chapter 231, State of New Jersey provides the notices of meetings will be transmitted to two newspapers in the Act.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Courier Post and the Central Record newspapers are hereby designated as the official newspapers for the publication of all advertisements, Legals and notices required by law to be published by the municipality for the year 2024.
2. That, in addition, the Burlington County Times and Newsweekly are designated as the newspapers to receive bid notices, Legals, and other advertisements of the municipality publicizing township activities for the year 2024.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-07

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR GENERAL ENGINEERING SERVICES TO REMINGTON & VERNICK ENGINEERS

WHEREAS, the Township of Maple Shade has a need to retain general engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, based on all terms, conditions and fees as provided in the Proposal submitted by Remington & Vernick Engineers, attached herewith, and in reviewing the vendor's qualifications, it is recommended that this Professional Services Contract be awarded to Remington & Vernick Engineers for a one-year time period commencing January 1, 2024 through the date of Reorganization 2025; and

WHEREAS, the award of this contract is under a Non-Fair and Open process pursuant to N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the award of this contract is a professional service within the meaning of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1 et seq; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.3, shall confirm by certification to be attached to this resolution that funds are available.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington, and State of New Jersey that for the reasons set forth hereinabove, it hereby authorizes the award of a Professional Services Contract to the Remington & Vernick Engineers for a one-year time period to commence January 1, 2024 and to continue through Reorganization 2025, or until a successor is appointed.

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-07

BE IT FURTHER RESOLVED that Notice of this appointment stating the terms hereof shall be published forthwith in the Official Newspaper of the Township of Maple Shade in accordance with N.J.S.A. 40A:11-5(1)a(n). Said Contract and this Resolution shall be kept on file for public inspection in accordance with said statutory provision.

CERTIFICATION

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-08

APPOINT MEMBERS SITE PLAN/SUBDIVISION REVIEW BOARD

WHEREAS, the Township Council of the Township of Maple Shade, by Ordinance No. 1975-5 created a Site Plan/Subdivision Review Advisory Board; and

WHEREAS, the Township Council desires to appoint individuals to serve as members of said Board.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the following individuals are hereby appointed members of the Maple Shade Site Plan/Subdivision Review Board for the following terms:

APPOINTEE

TERM

Member, PB Member 12/31/2024

John Gee, Zoning Board 12/31/2024

Councilman Wiest, Chairman 12/31/2024

ALTERNATE

Alternate, PB member 12/31/2024

Alternate, PB member 12/31/2024

CERTIFICATION

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-09

APPOINT MEMBERS MAPLE SHADE PLANNING BOARD

WHEREAS, N.J.S.A.40:69A-89 states that the Township Council may provide for the manner of appointment of a Planning Board and Article IX of the Maple Shade Administrative Code provides that regular members of the Planning Board shall be appointed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington, and State of New Jersey that the following individuals are hereby appointed to the Planning Board for the following terms:

<u>APPOINTEE</u>	<u>CLASS</u>	<u>TERM</u>
Emily Wallace	IV	12/31/2027
John Bearden	IV	12/31/2026
Lance Carsillo	Alt. #1	12/31/2024
Mayor Steve Schmidt (Class I)		12/31/2024
Susan Danson (Class II)		12/31/2024
Claire Volpe (Class III)		12/31/2024

CERTIFICATION

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-10

APPROVE APPOINTMENTS ZONING BOARD OF ADJUSTMENT

WHEREAS, N.J.S.A. 40:69A-89 states that the Township Council may provide for the manner of appointment of a Zoning Board and Article IX of the Administrative Code provides that the regular members of the Zoning Board of Adjustment shall be appointed by the Township Council.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the following individuals are hereby appointed members of the Maple Shade Township Zoning Board of Adjustment for the following terms:

<u>APPOINTEE</u>	<u>CLASS</u>	<u>TERM</u>
Lu Valentino	IV	12/31/2027
John Zahradnick	IV	12/31/2027
Laura Kozierachi	Alt. #1	12/31/2025
Jermaine Williams	Alt. #2	12/31/2024

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-11

APPOINTING MEMBERS TO THE BUSINESS & ECONOMIC DEVELOPMENT COMMISSION

WHEREAS, the Township Council of the Township of Maple Shade, by Ordinance No. 2023-05 created a Business & Economic Development Commission and the Township Council desires to appoint individuals to serve as members of said Board; and

WHEREAS, the Business & Economic Development Commission shall consist of 13 regular members consisting of Public Officials (2), Maple Shade Resident (1), Senior (1), Merchant, Commercial Property Landlord and/or Business Owner (3), Organizational Representatives (6), two (2) Ex-Officio members and four (4) At-Large members; and

WHEREAS, all members will serve for a three (3) year term, with the exception of Council Representatives, Planning Board and Board of Education Representatives who shall serve only until their current term of office expires.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, that the following individuals are hereby appointed members of the Maple Shade Township Business & Economic Development Commission for the following terms:

<u>APPOINTEE</u>	<u>MEMBERSHIP CLASSIFICATION</u>	<u>TERM ENDING</u>
Lynne Carsillo	Maple Shade Resident	12/31/2027
Charles (Chuck) Thomas	Merchant / Comm. Landlord/Bus. Owner	12/31/2027
Bobbilynn Loomis	Merchant / Comm. Landlord/Bus. Owner	12/31/2027
Keith Johnson	Merchant / Comm. Landlord/Bus. Owner	12/31/2027
MaryAnne Constantine	Organizational Rep - Planning Board	12/31/2025
Stephen Torrey	Organizational Rep - Corporate	12/31/2027
Joanne Mortimer	Organizational Rep - Main Street Maple Shade	12/31/2027
Linda Marryott-Wiest	Organizational Rep - MSBA	12/31/2027
Beth Norcia (or designee)	Organizational Rep - Board of Education	12/31/2027
Emily Wallace	Organizational Rep - Arts (Sustainable MS)	12/31/2027
Andrea (Teri) McVeigh	Senior	12/31/2027
Anthony Egner	At-Large	12/31/2027
Michael Bimmer	At-Large	12/31/2027
Justin Bennett	At-Large	12/31/2027
Mark McKenna (or designee)	At-Large	12/31/2027
Jennifer Nixon	Ex-Officio	12/31/2027
Susan Danson	Ex-Officio	12/31/2027
Nelson Wiest	Council Member	12/31/2024
Sandra Nunes	Council Member	12/31/2026

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-11

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-12

APPOINTING MEMBERS OF THE MAPLE SHADE GREEN TEAM ADVISORY COMMITTEE

WHEREAS, pursuant to Ordinance No. 2013-4, the Township Council created a Green Team Advisory Committee to begin the process of focusing on “green” issues within the Township; and

WHEREAS, Ordinance No. 2013-4 provides for the Green Team to consist of eight (8) regular voting members and five (5) non-voting members consisting of Township employees and elected officials; and

WHEREAS, the Township Council now seeks to reappoint the following voting members of the Green Team Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The following individuals are hereby appointed as voting members of the Green Team Advisory Committee for the term indicated:

<u>APPOINTEE</u>	<u>MEMBER TYPE</u>	<u>TERM</u>
Lynn Carsillo	Full Member	December 31, 2024
Carl Christianson	Full Member	December 31, 2024
Jenn Lucas Gunther	Full Member	December 31, 2024
Heather Talarico	Full Member	December 31, 2024
Emily Wallace	Full Member	December 31, 2024
Rick Winters	Full Member	December 31, 2024
Steve Schmidt	Full Member - Mayor	December 31, 2024
Susan Danson	Township Manager	December 31, 2024
Pradip Soni	Community Development	December 31, 2024
Planning Board Engineer		December 31, 2024

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-13

APPOINT COMMISSIONERS PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND

WHEREAS, the Township of Maple Shade is a charter member of the Professional Municipal Management Joint Insurance Fund; and

WHEREAS, it is the desire of the Township Council to designate certain appointees, said appointees to serve as Fund Commissioners for the year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, that the following appointments be approved:

Township Manager, Susan Danson – Commissioner

Mayor Steven Schmidt – Alternate Commissioner

CERTIFICATION

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Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-14

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27.3.2 requires all public agencies awarding contracts for goods and services and/or construction contracts to appoint a Public Agency Compliance Officer (PACO) for a one-year term; and

WHEREAS, a Public Agency Compliance Officer is the liaison between the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and the public agency, and the PACO is the point of contact for all matters concerning implementation and administration of N.J.S.A. 10:5-31, et seq. and its implementing regulations at N.J.A.C. 17:27-1.1, et seq.; and

WHEREAS, the Township Council desires to appoint the Township Manager as its Public Agency Compliance Officer for 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby appoints the Township Manager as the Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2 for a period of one year, beginning January 1, 2024.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-15

SET INTEREST RATE AND GRACE PERIOD AND YEAR END PENALTY

WHEREAS, N.J.S.A. 54:4-67 as amended and supplemented permits the Governing body of a municipality to establish, by Resolution, the rate of interest to be charged for tax delinquents.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That interest rates for overdue taxes and utility fees are hereby set at eight (8) percent for the first \$1,500.00 and eighteen (18) percent in excess of \$1,500.00
2. Taxes in excess of \$10,000.00 will be charged a rate of six (6) percent interest on December 31st. This is known as a year-end penalty under N.J.S.A. 54:4-67.
3. Property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st of each year with a ten-day grace period, after which dates, if unpaid, shall become delinquent with interest charged as set forth above and reverting back to the due date on any quarterly installment of taxes.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-16

APPOINT MUNICIPAL TAX SEARCH OFFICER

WHEREAS, N.J.S.A. 54:5-11 provides that the Governing Body of each Municipality shall from time to time, by resolution, designate a bonded official of the Municipality to made examinations to Township records as to unpaid municipal liens and to certify the result thereof; and

WHEREAS, the Township Council now desires to make said appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby appoints Christine Taylor to the position of Municipal Tax Search Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-17

AUTHORIZE TAX ASSESSOR TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS, AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, a statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, a provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veterans and/or senior citizen deduction allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the Tax Assessor subject to specific laws and regulations and subject to review by Township Council and advice of the Municipal Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey that the Tax Assessor is hereby authorized to file with the Burlington County Board of Taxation all such appeals, including Omitted and Added Assessment Appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Maple Shade subject to the advice of the Municipal Attorney and review by the Township Council.

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file with the Burlington County Board of Taxation rollback complaints.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-18

AUTHORIZE TOWNSHIP TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO FILE PROOFS OF CLAIM WITH THE UNITED STATES BANKRUPTCY COURT WITH RESPECT TO VARIOUS BANKRUPTCIES

WHEREAS, the Township Tax Collector has requested that the Township Council authorize the Tax Collector and Deputy Tax Collector to file Proofs of Claim with the United States Bankruptcy Court on behalf of the Township; and

WHEREAS, the Township Council has reviewed said request and desires to act favorably with respect thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reason, hereby authorized the Tax Collector and Deputy Tax Collector to file Proofs of Claim with the United States Bankruptcy Court on behalf of the Township.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-19

CANCEL TAX BALANCES UNDER \$10.00

WHEREAS, the Tax Collector has requested that the Township Council adopt a Resolution granting cancellation of tax balances under \$10.00, which is permitted under N.J.S.A. 40A:5-17.1

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby grants canceling tax balances under \$10.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-20

AUTHORIZE TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO MAKE ROUTINE ADJUSTMENTS OF UTILITY ACCOUNTS AND REFUND DUPLICATE PAYMENTS

WHEREAS, the Municipal Tax Collector has recommended that the Township Council grant authorization to the Tax Collector and Deputy Tax Collector to make routine adjustments of certain water and sewer utility accounts and refund duplicate payments – erroneous payments with proper documentation; and

WHEREAS, these adjustments may be required in the event of errors in billings, transfer of payments, credits for the filling of swimming pools as permitted by the Administrative Code.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Municipal Tax Collector and Deputy Tax Collector be and is hereby authorized and directed to adjust water and sewer utility accounts where indicated and for certain reasons.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-21

AUTHORIZE THE ASSESSMENT OF \$100.00 FEE FOR DUPLICATE TAX SALE CERTIFICATES

WHEREAS, changes to the tax sale law now permit the issuance of a duplicate tax sale certificate for third-party lien holders and duplicate tax sale certificates must be approved by the Governing Body on a specific Resolution; and N.J.S.A. 54:5-52.1.

WHEREAS, the Township Tax Collector has requested that the Township Council authorize the Tax Collector to charge a fee of \$100.00 per certificate prior to the issuance of said duplicate tax sale certificate; and

WHEREAS, the Township can no longer accept Affidavits of Redemption from third-party lien holders in lieu of the cancelled certificate; and

WHEREAS, the Township Council has reviewed said request and desires to act favorably with respect thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby authorizes the Tax Collector to charge a fee of \$100.00 per certificate prior to the issuance of a duplicate tax sale certificate and that the Township can no longer accept Affidavits of Redemption from third-party lien holders in lieu of the cancelled certificate.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-22

AUTHORIZE TAX COLLECTOR AND DEPUTY TAX COLLECTOR TO TRANSFER ERRONEOUS TAX PAYMENTS WITH PROPER DOCUMENTATION TO THE CORRECT ACCOUNT AND REFUND DUPLICATE PAYMENTS

WHEREAS, the Tax Collector has requested authorization to transfer erroneous tax payments, with proper documentation, from the payee to the correct account; and

WHEREAS, the Tax Collector has also requested authorization to refund duplicate payments – erroneous payments with proper documentation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby authorizes the Township Tax Collector and Deputy Tax Collector to transfer tax payments with proper documentation from the payee to the correct accounts.
2. That the Township Council, for the aforementioned reasons, hereby authorizes the Township Tax Collector and Deputy Tax Collector to refund duplicate payments – erroneous payments, with proper documentation.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-23

DESIGNATE SIGNATORIES FOR TAX TITLE LIEN ACCOUNT

WHEREAS, there exists the Tax Title Lien Account No. 26-01-951249 at Columbia Saving Bank and the Township of Maple Shade desires to designate the signatories for said account.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council for the aforementioned reasons hereby designates the following individuals as signatories to the Tax Title Lien Account as Columbia Savings Bank:
 - a. Christine Taylor, Tax Collector
 - b. Jane Eastwick, Deputy Tax Collector
2. That the Township Council hereby directs the Township Clerk to forward a copy of this Resolution to Columbia Saving Bank for their attention and compliance.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-24

RESOLUTION AUTHORIZING ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations regarding the use of electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township Tax Collector has recommended that the Township participate in an electronic tax sale for 2024 and prior year delinquencies.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington, that the Tax Collector is hereby authorized to conduct an electronic tax sale.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-25

RESOLUTION APPOINTING SUSAN DANSON AS RECYCLING COORDINATOR

WHEREAS, the New Jersey Department of Environmental Protection and Energy has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations.

WHEREAS, such resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council of the Township of Maple Shade hereby designated Susan Danson as the Township Recycling Coordinator, to ensure that the application is properly filed.
2. The monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-26

AUTHORIZE THE UTILIZATION OF SOURCEWELL COOPERATIVE PRICING CONTRACT FOR GOVDEALS ONLINE AUCTION SERVICES

WHEREAS, pursuant to N.J.S.A. 40A: 11- 36, items which are no longer needed for public use may be sold at public auction; and

WHEREAS, the Township Council previously approved the Township's participation in the Sourcewell Cooperative Purchasing Agreement, as authorized by the State of New Jersey Purchase Bureau; and

WHEREAS, the Township may access online auction services of Liquidity Services Operations, LLC d/ b/ a GovDeals, Inc., 100 Capitol Commerce Blvd, Suite 110, Montgomery, Alabama 36117 under Sourcewell Contract # 012821- GDI and the Township Qualified Purchasing Agent has recommended the use of these services; and

WHEREAS, the availability of this contract best serves the needs of the Township and the Police Department.

WHEREAS, auctions will be held on practicable dates not less than seven (7) or more than fourteen (14) days after the latest publication of the advertisement in the official newspaper announcing the auction after Township Council' s authorization through resolution; and

WHEREAS, the items will be sold to the highest bidder and the terms of the sale shall be sold " as is" and "where is", without warranty or guarantee of any kind, with all sales being final upon payment of the full price in cash or certified check and subject to all lawfully advertised terms and restrictions,

WHEREAS, buyers are responsible for any/ all fees associated with the sale(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington, pursuant to the provision of N. J. S. A. 40A: 11- 36, that the utilization of Sourcewell Contract # 012821- GDI through Liquidity Services Operations, LLC d/ b/ a GovDeals, Inc., 100 Capitol Commerce Blvd, Suite 110, Montgomery, Alabama 36117 is authorized for online auctions for items no longer needed for public use for a one (1) year period.

BE IT FURTHER RESOLVED that the proper Township Officials be, and they are hereby authorized and directed to perform all acts and to execute, on behalf of this body, all documents required by statute or this Resolution to effectuate said sales.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-27

RESOLUTION AUTHORIZING THE TOWNSHIP OF MAPLE SHADE, NEW JERSEY THROUGH THE MAPLE SHADE POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE TOWNSHIP OF MAPLE SHADE TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to Municipal, County and State Law Enforcement Agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED that the Township of Maple Shade / Maple Shade Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, framing and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Township of Maple Shade / Maple Shade Police Department, without restriction; and

NOW THEREFORE BE IT RESOLVED that the Township of Maple Shade / Maple Shade Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: (1) Trucks, Utility, (12) M16 rifles, (1) Truck, Cargo, and (1) MRAP; and

BE IT FURTHER RESOLVED that the Township of Maple Shade / Maple Shade Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Township of Maple Shade / Maple Shade Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; and requests to acquire “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which the resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current calendar year from January 1, 2024 to December 31, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-28

RESOLUTON FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM AND AUTHORIZING THE TOWNSHIP OF MAPLE SHADE TO ENTER INTO THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 4, 2024 the governing body of the Township of Maple Shade, County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Maple Shade

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Qualified Purchasing Agent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-28

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-29

RESOLUTION AWARDING CONTRACT TO NEW JERSEY ANIMAL CONTROL, LLC FOR ANIMAL CONTROL SERVICES

WHEREAS, New Jersey Animal Control, LLC (NJAC) has been providing animal control services to the Township of Maple Shade since July 1st, 2022; and

WHEREAS, New Jersey Animal Control, LLC (NJAC) has submitted a proposal to continue to provide animal control services for the calendar year 2024 in the amount of \$16,224; and

WHEREAS, this contract is not subject to public bidding pursuant to the Local Public Contracts Law, N.J.S.A .40A:11-1 et seq. because it does not exceed the current bid threshold; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade as follows:

1. A contract is hereby awarded New Jersey Animal Control, LLC of 617 Stokes Road, Medford, New Jersey to provide animal control services from January 1, 2024 through December 31, 2024, funding for the same being evidenced by the Chief Financial Officer's Certification of Funds attached hereto.
2. The Township Mayor and Clerk are hereby authorized to execute any contract documents necessary to effectuate the terms of this Resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Mrs. Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-30

RESOLUTION DESIGNATING DELTA DENTAL OF NEW JERSEY, INC. AS THE DENTAL INSURANCE PROVIDER FOR THE TOWNSHIP OF MAPLE SHADE (GROUP# 10356)

WHEREAS, the Township of Maple Shade presently provides dental insurance coverage to its employees through a contract with Delta Dental Plan of New Jersey, Inc.; and

WHEREAS, Delta Dental of New Jersey, Inc. has provided a proposal to the Township of Maple Shade (Group # 10356) to renew the contract from January 1, 2024 through December 31, 2024; and

WHEREAS, Delta Dental of New Jersey Inc. has proposed no increase over 2023 rates for calendar year 2024; and

WHEREAS, the Chief Financial Officer has certified funds are available in the Township Temporary Budget / Township Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey that the Township Manager and Chief Financial Officer are hereby authorized to execute the renewal agreements with Delta Dental of New Jersey, Inc.; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in the official newspaper of the Township; and

BE IT FUTHER RESOLVED a copy of this resolution be forwarded to Delta Dental New Jersey, Inc., 1639 Route 10 Parsippany, NJ 07054 and the Chief Financial Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-31

A RESOLUTION TO AFFIRM THE TOWNSHIP OF MAPLE SHADE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Township of Maple Shade to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Maple Shade has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Township Council of the Township of Maple Shade that:

Section 1: No official, employee, appointee or volunteer of the Township of Maple Shade by whatever title known, or any entity that is in any way a part of the Township of Maple Shade shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Maple Shade's business or using the facilities or property of the Township of Maple Shade.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Maple Shade to provide services that otherwise could be performed by the Township of Maple Shade.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Maple Shade as well as all other entities

subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Manager shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Maple Shade. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Maple Shade’s web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Maple Shade in order for the public to be made aware of this policy and the Township of Maple Shade’s commitment to the implementation and enforcement of this policy.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on January 5, 2024.

Andrea T. McVeigh, Township Clerk

DATE: January 5, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			