

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2024-R-86

AUTHORIZE READING BUDGET

BY TITLE ONLY

WHEREAS, N.J.S.A 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget has been made available for public inspection in the free public library, if any, located within our municipality and a County library. If there is no County library located within the municipality, then it must be provided to any County library in the County wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the Governing Body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the Budget shall be read by title only.

I hereby certify the above to be a true copy of a Resolution adopted by the Township Council at a meeting held May 9, 2024.

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Andrea T. McVeigh, RMC

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2024-R-87

### RESOLUTION FOR LOCAL EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Maple Shade has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2024 budget year, so now therefore

BE IT RESOLVED, by the Township Council of the Township of Maple Shade that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve of uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated,
  - b. Items of appropriation are properly set forth,
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-87**

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on May 9, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			

**2024 MUNICIPAL BUDGET**  
**Resolution No. 2024-R-75**  
**of the Township of Maple Shade**  
**County of Burlington**  
**for the Fiscal Year 2024**

**Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	4,500,000.00	4,250,000.00
2. Total Miscellaneous Revenues	3,668,195.58	3,317,872.60
3. Receipts from Delinquent Taxes	500,000.00	350,000.00
4. a) Local Tax for Municipal Purposes	12,515,276.42	12,175,945.85
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes for Support of Municipal Budget	12,515,276.42	12,175,945.85
Total General Revenues	21,183,472.00	20,093,818.45

F Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	7,694,829.37	7,177,479.05
Other Expenses	7,282,830.07	6,947,064.70
2. Deferred Charges & Other Appropriations	1,992,079.00	1,740,468.77
3. Capital Improvements	75,000.00	75,000.00
4. Debt Service (Including for School Purposes)	2,824,023.00	2,863,805.00
5. Reserve for Uncollected Taxes	1,314,710.56	1,290,000.93
Total General Appropriations	21,183,472.00	20,093,818.45
Total Number of Employees	106	101

2024 Dedicated Water/Sewer Utility Budget		
Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	1,200,000.00	1,200,000.00
2. Miscellaneous Revenues	8,236,500.00	8,090,200.00
3. Deficit (General Budget)		
Total Revenues	9,436,500.00	9,290,200.00

Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	481,665.00	467,175.00
Other Expenses	5,360,050.00	5,376,800.00
2. Capital Improvements	100,000.00	100,000.00
3. Debt Service	3,464,785.00	3,316,225.00
4. Deferred Charges & Other Appropriations	30,000.00	30,000.00
5. Deficit in Operations in Prior Years		
Total Appropriations	9,436,500.00	9,290,200.00
Total Number of Employees	-	-

Balance of Outstanding Debt				
	General	Water/ Sewer Utility	Sewer Utility	Utility--Other
Interest	638,932.00	687,100.00		
Principal	2,185,091.00	2,777,685.00		
Outstanding Balance	19,729,737.23	27,457,532.18		

Introduction: April 11, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes		X	X			
Volpe	X		X			
Wiest			X			
Schmidt			X			

Public Hearing: May 9, 2024

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of an Ordinance adopted by the Maple Shade Township Council at a meeting held on May 9, 2024

\_\_\_\_\_  
 Andrea T. McVeigh, RMC

Adopted: May 9, 2024

comments: none

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	X		X			
Nunes		X	X			
Volpe						X
Wiest			X			
Schmidt			X			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-88**

**AUTHORIZING THE USE OF JOHN F. KENNEDY (“ACES”) FIELD AND  
TEMPORARY STREET CLOSURE FOR BUBBLE FESTIVAL HOSTED  
BY THE MAPLE SHADE BUSINESS & ECONOMIC DEVELOPMENT  
COMMISSION**

**WHEREAS**, the Business & Economic Development Director has requested of Council the authorization to utilize John F. Kennedy (“ACES”) Field and to close East Broadway Avenue between East Laurelton Ave and N. Maple Ave. on Wednesday July 10th, 2024 for a Bubble Festival from 5:00pm to 8:00pm; and

**WHEREAS**, the Township Council endorses the efforts of the Commission and encourages the community to support these events.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, authorizes the following:

1. The Business & Economic Development Commission is hereby authorized to hold Bubble Festival on Wednesday, July 10th, 2024 from 5:00pm to 8:00pm at John F. Kennedy (“ACES”) Field; and
2. East Broadway Avenue between East Laurelton Avenue and N. Maple Avenue shall be closed to traffic from 4:30pm to 9:00pm on the day of the event; and
3. The Chief of Police or his designee may close other surrounding streets as deemed necessary so as to provide a safe environment for all attendees.

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on May 9, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2024-R-89**

**AUTHORIZING THE USE OF GAZEBO PARK AND TEMPORARY  
STREET CLOSURE FOR THE 2024 DOWNTOWN DOG PARADE  
HOSTED BY THE MAPLE SHADE BUSINESS & ECONOMIC  
DEVELOPMENT COMMISSION**

**WHEREAS**, the Business & Economic Development Director has requested of Council the authorization to utilize Gazebo Park and to close Wallace Avenue on May 22, 2024 for the Annual Downtown Dog Parade from 5:00pm to 7:30pm; and

**WHEREAS**, the Township Council endorses the efforts of the Commission and encourages the community to support these events.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, authorizes the following:

1. The Business & Economic Development Commission is hereby authorized to hold its Annual Downtown Dog Parade on Wednesday, May 22, 2024 from 5:00pm to 7:30pm in Gazebo Park; and
2. Wallace Avenue shall be closed to traffic from 5:00pm to 7:30pm on the day of the event.

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on May 9, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2024-R-90**

### **AWARD OF CONTRACT TO BOOTH MECHANICAL FOR THE INSTALLATION OF A NEW BYPASS CONNECTION TO THE WINDSOR PUMP STATION**

WHEREAS, the Township Council has determined to provide for the installation of a new bypass connection to the Windsor Pump Station, same being more particularly described in specifications which are set forth on a Quotation Proposal Form and which are on file in the Office of the Township Clerk and available for public inspection during regular business hours; and

WHEREAS, the Utility Engineer has informed the Township Council that the cost of the aforementioned items will be paid with municipal funds and will exceed \$1,000.00, but be less than \$44,000.00 in the fiscal year; and

WHEREAS, N.J.S.A. 40:11-3 provides that a contract which will not exceed the bid threshold may be awarded without public advertising for bids and bidding therefor, but requires that prior to the award of said contract, the municipality shall solicit quotations whenever practicable for a contract, the estimated cost of which is \$1,000.00 or more and award the contract to the entity who submitted the most advantageous quotation price and other factors considered; and

WHEREAS, the Utility Engineer has informed the Township Council that he has received three (3) quotations for the purpose of awarding a contract for the aforementioned purpose, and has recommended that the Township Council award said contract; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:

2. That the Township Council, for the aforementioned reasons, hereby declares that Booth Mechanical, Inc., 42 West Lippincott Avenue, Maple Shade, New Jersey (08052) has submitted the most advantageous quotation and hereby awards a contract to Booth Mechanical, Inc. for the above purpose for the amount of \$32,710.00, in accordance with the aforementioned contract documents which are on file in the Office of the Township Clerk.

3. That the Township Council hereby directs the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney.

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-90**

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on May 9, 2024

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			



**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-91**

AMEND CONTRACT WITH DERSTINE COMPANY, LLC  
FOR WASTEWATER TREATMENT PLANT SCREW  
PUMP RECONDITIONING AND APPROVE  
CHANGE ORDER NO. 1

WHEREAS, the Township Council, by previous Resolution, awarded a contract to Derstine Co., LLC for the Wastewater Treatment Plant screw pump reconditioning; and

WHEREAS, Remington & Vernick Engineers, the Township's agent responsible for supervising the Wastewater Treatment Plant screw pump reconditioning, has advised the Township Manager, by way of a May 1, 2024 correspondence and change order request and the submission of the appropriate certification that the original contract should be increased and that said change does not materially expand upon the size, nature or scope of the original project as described in the specifications, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-11.3, has reviewed the requested change order and has certified as to the availability of funds, said certification being attached hereto and made a part hereof; and

WHEREAS, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds and hereby directs the Township Chief Financial Officer to charge the expenditure against Ordinance No. \_\_\_\_\_ as amended.

2. That the Township Council hereby amends the subject contract and increases the contract price in the amount of \$48,958.00, from \$252,000.00 to \$300,958.00, in accordance with the terms and conditions of the aforementioned certification and May 1, 2024 correspondence and change order final request, said certification, correspondence and request being attached hereto as Exhibit A and made a part hereof.

3. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on May 9, 2024

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-91**

AMENDMENT TO CONTRACT #  
AND APPROVE FINAL CHANGE ORDER NO. 1

THIS AGREEMENT entered into this            day of            , 2024 by and between **DERSTINE CO., LLC**, having its principal place of business at 320 Cowpath Road, Souderton, PA (18964) (hereinafter referred to as "**CONTRACTOR**") and the **TOWNSHIP OF MAPLE SHADE**, a municipal corporation organized under the laws of the State of New Jersey, having its principal place of business at the Municipal Building, 200 Stiles Avenue, Maple Shade, New Jersey (08052) (hereinafter referred to as "**TOWNSHIP**");

**WITNESSETH**

WHEREAS, the Contractor has been awarded a contract by the Township for the Wastewater Treatment Plant screw pump reconditioning, in accordance with the terms and conditions set forth in Contract #            ; and

WHEREAS, Remington & Vernick Engineers, the Township Agent responsible for supervising the Wastewater Treatment Plant screw pump reconditioning, has advised the Township Council, by way of a correspondence dated May 1, 2024, and of the submission of the appropriate certification, that the Contractor has requested an approval of an amendatory contract to authorize an increase in construction administration for the aforesaid purposes; and

WHEREAS, the Township Council has reviewed said request and change order and desires to act favorably pursuant thereto as per Resolution R-2024-            .

NOW, THEREFORE, in consideration of the mutual covenants, agreements and terms and conditions contained herein, the parties hereby agree as follows:

1.        The parties agree that Contract #            is hereby amended to increase the amount due and owing to Derstine Co., LLC in the amount of \$48,958.00.
2.        The parties hereby agree to amend said contract to increase the price from \$252,000.00 to \$300,958.00.
3.        The parties agree that the terms, conditions, agreements and understandings contained in this amendatory contract constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have set hands and seal the above day and date as written above.

TOWNSHIP OF MAPLE SHADE

ATTEST:

BY: \_\_\_\_\_  
CHARLES KAUFFMAN, Mayor

\_\_\_\_\_  
ANDREA T. DeGOLIA, Township Clerk

DERSTINE CO., LLC

ATTEST:

BY \_\_\_\_\_

BY: \_\_\_\_\_

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2024-92**

**A RESOLUTION REQUESTING PERMISSION FOR THE  
DEDICATION BY RIDER FOR  
LEAD HAZARD CONTROL ASSISTANCE FUND  
REQUIRED BY N.J.S. 52:27D-437.16**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 52:27D-437.16 provides for the receipt of Lead-based paint inspection fees by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Lead Hazard Control Assistance Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Maple Shade, County of Burlington, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Lead Hazard Control Assistance Trust Fund.
2. The Chief Financial Officer of the Township of Maple Shade, County of Burlington is hereby directed to submit a certified copy of this Resolution to the Director of the Division of Local Government Services online via the FAST system.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on May 9, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: May 9, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe						x
Wiest			x			
Schmidt			x			