

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-134

AWARD OF CONTRACT TO LEVY CONSTRUCTION COMPANY, INC.
FOR IMPROVEMENTS TO THE MUNICIPAL COMPLEX
FOOD PANTRY FOR THE AMOUNT OF \$192,100.00

WHEREAS, the Township Council determined to provide for improvements to the Municipal Complex food pantry, same being more particularly described in specifications which are on file in the office of the Township Clerk and available for public inspection during regular business hours, and it appearing that the cost of the aforementioned items will be paid with Municipal Funds and will exceed \$44,000.00 in the fiscal year; and

WHEREAS, the Township Engineer publicly advertised for bids and received and opened bids on August 7, 2024 for the purpose of awarding a contract for the aforementioned purpose and the Township Engineer has informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:

2. That the Township Council hereby declares that Levy Construction Company, Inc., 800 Newton Avenue, Oaklyn, New Jersey (08107), is the lowest qualified bidder and hereby awards a contract to the said entity for the aforesaid purpose for the amount of \$192,100.00, representing Base Bid items 1-3 in the amount of \$150,300.00, and \$41,800.00 representing Alternate Bids 1-4, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.

3. That the Township Council hereby directs the Township Clerk to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.

4. That the Township Council hereby directs the Township Mayor and Clerk execute any contract documents which are necessary to effectuate the terms of this Resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held August 15, 2024.

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-135

RESOLUTION REQUESTING APPROVAL
OF ITEMS OF REVENUE AND
APPROPRIATION - N.J.S.A. 40A:4-87-
NJDEP – CLEAN COMMUNITIES PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The Township Council hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$51,077.37, which is now available from the Clean Communities Program.
2. The Township Council hereby appropriates the like sum of \$51,077.37 under the caption of “NJDEP – Clean Communities Program.”
3. The above is the result of the submission of a grant application and execution of a grant agreement with New Jersey Department of Environmental Protection in the amount of \$51,077.37

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 15, 2024.

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Nunes			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-136

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR CANNABIS ADVISORY COMMITTEE PROFESSIONAL FEE ESCROW TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, on February 22, 2021, the Hon. Philip Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of cannabis by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, N.J.A.C. 17:30-7.17 states that background investigation fees shall not be considered application fees and shall be deposited in the Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Fund established pursuant to NJSA 24:6I-50.

WHEREAS, the governing body of the Township of Maple Shade, County of Burlington has by ordinance 2024-07, established a Cannabis Advisory Committee which provides for the receipt of background investigative legal and planning professional application review fees by the municipality; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Cannabis Advisory Committee Professional Fee Escrow Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Maple Shade, County of Burlington, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Cannabis Advisory Committee Professional Fee Escrow Trust Fund.
2. The Chief Financial Officer of the Township of Maple Shade, County of Burlington is hereby directed to submit a certified copy of this Resolution to the Director of the Division of Local Government Services online via the NJ FAST system.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 15, 2024.

Andrea T. McVeigh, Township Clerk

TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-136

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Nunes			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-137

RESOLUTION TO AMEND CAPITAL BUDGET

WHEREAS, the governing body of the Township of Maple Shade, County of Burlington desires to amend the 2024 Capital Budget by inserting thereon, or revising items therein, as shown in such budget for the following reason:

1. Revising amounts of projects originally included, and adding projects not originally anticipated, at the time of adoption of the capital budget.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Maple Shade, County of Burlington that the following amendments (said amendments hereby attached and made part of this Resolution) be made to the Capital Budget of the year 2024.

BE IT FURTHER RESOLVED, that one certified copy of this resolution be filed forthwith the Director of the Division of Local Government Services via the New Jersey FAST online system.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held August 15, 2024.

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Nunes			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-138

AUTHORIZE ENGINEERING SERVICES OF REMINGTON & VERNICK ENGINEERS FOR SIDEWALK IMPROVEMENTS ON FORKLANDING ROAD AND HOWARD YOCUM ELEMENTARY SCHOOL IN AN AMOUNT NOT TO EXCEED \$21,410.00

WHEREAS, the Township Council previously appointed Remington & Vernick Engineers as the Township Engineer; and

WHEREAS, the Township Engineer now seeks authority to undertake certain engineering services for scope of services to include Engineering and Design, Construction Bid Specification Creation & Advertisement and Construction Observation & Administration and has submitted a proposal for those services dated August 1, 2024; and

WHEREAS, the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity; and

WHEREAS, the Township Council now desires to approve the proposed services, as limited.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby authorizes engineering services to include Engineering and Design, Construction Bid Specification Creation & Advertisement and Construction Observation & Administration in a proposal for those services dated August 1, 2024 and not to exceed \$21,410.00; and
2. That the Township Council hereby authorizes the Mayor and Township Clerk to execute any and all documents necessary for the completion of this project.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 15, 2024.

Andrea T. McVeigh, Township Clerk

Date: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Nunes			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

TOWNSHIP OF MAPLE SHADE

RESOLUTION 2024-R-139

AWARD OF CONTRACT TO EARLE ASPHALT COMPANY FOR THE FORCE MAIN REPLACEMENT – PHASE I AT THE MAIN STREET PUMP STATION

WHEREAS, the Township Council determined to provide for Phase I of the force main replacement at the Main Street Pump Station, same being more particularly described in specifications which are on file in the office of the Township Clerk and available for public inspection during regular business hours, and it appearing that the cost of the aforementioned items will be paid with Municipal Funds and will exceed \$44,000.00 in the fiscal year; and

WHEREAS, the Township Engineer publicly advertised for bids and received and opened bids on August 1, 2024 for the purpose of awarding a contract for the aforementioned purpose and the Township Engineer has informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:
2. That the Township Council hereby declares that Earle Asphalt Company, 1800 Route 24, Bldg. 2, Ste. 205, Wall, New Jersey (07719), is the lowest qualified bidder and hereby awards a contract to the said entity for the aforesaid purpose for the amount of \$699,913.13, representing Bid items 1-24, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.
3. That the Township Council hereby directs the Township Clerk to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.
4. That the Township Council hereby directs the Township Mayor and Clerk execute any contract documents which are necessary to effectuate the terms of this Resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held August 15, 2024.

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-140

AMEND RESOLUTION 2024-R-68 FOR FOOD PANTRY IMPROVEMENT PROJECT

WHEREAS, the Township Council, pursuant to Resolution 2024-R-68, authorized the Township Engineer to undertake certain construction phase engineering services to complete upgrades to the Municipal Complex food pantry (a 2023 Community Development Block Grant Project); and

WHEREAS, by correspondence dated August 7, 2024, the Township Engineer advised of an amendment to the engineering services required for the construction phase oversight which amendment would also increase the cost of engineering services by \$12, 500; and

WHEREAS, the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for these services, said certification being attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, that the construction engineering services authorized by Resolution 2024-R-68 are hereby amended as set forth in Remington & Vernick’s letter dated August 7, 2024 and that the cost of these services are hereby increased by \$12,500 for a total approved cost of \$36,300.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held August 15, 2024

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes			x			
Kauffman			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-141**

**AUTHORIZING THE APPOINTMENT OF DEBRA LONG AS DEPUTY
COURT ADMINISTRATOR FOR THE TOWNSHIP OF MAPLE SHADE
MUNICIPAL COURT**

WHEREAS, there exists a need for the appointment of a Deputy Court Administrator for the Township of Maple Shade Municipal Court; and

WHEREAS, both the Hon. Corey Ahart, Judge of the Municipal Court of the Township of Maple Shade and Amy Chack, Municipal Courts Division Manager have recommended that Debra Long be appointed to the position of Deputy Court Administrator; and

WHEREAS, the Township Manager agrees there is a need for a Deputy Court Administrator and that Ms. Long is the qualified choice to fill the position.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Maple Shade, County of Burlington hereby agree to the recommendation of the appointment of Debra Long as Deputy Municipal Court Administrator effective Monday August 19, 2024.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 15, 2024.

Andrea T. McVeigh, Municipal Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			x			
Nunes			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE
RESOLUTION 2024-R-142**

APPOINTING SARA KANICKI TO THE BUSINESS & ECONOMIC DEVELOPMENT COMMISSION

WHEREAS, the Township Council of the Township of Maple Shade, by Ordinance No. 2023-05 created a Business & Economic Development Commission; and

WHEREAS, the Business & Economic Development Commission shall consist of 13 regular members consisting of Public Officials (2), Maple Shade Resident (1), Senior (1), Merchant, Commercial Property Landlord and/or Business Owner (3), Organizational Representatives (6), two (2) Ex-Officio members and four (4) At-Large members; and

WHEREAS, the Business & Economic Development Director has informed the Township Manager there is a current vacancy for two (2) Member At-Large seats; and

WHEREAS, having advertised for the vacancy the Township Manager has received one volunteer application from Ms. Sara Kanicki.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, that Ms. Sara Kanicki is hereby appointed a Member At-Large for the Un-Expired Term of the Maple Shade Township Business & Economic Development Commission as follows:

<u>APPOINTEE</u>	<u>MEMBERSHIP CLASSIFICATION</u>	<u>UN-EXPIRED TERM ENDING</u>
Sara Kanicki	At-Large	12/31/2027

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey at a meeting held August 15, 2024

Andrea T. McVeigh, Township Clerk

DATE: August 15, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Nunes			x			
Kauffman			x			
Volpe		x	x			
Wiest	x		x			
Schmidt			x			