

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2024-R-187**

AUTHORIZE ENGINEERING AND DESIGN SERVICES  
OF REMINGTON & VERNICK ENGINEERS  
FOR MAPLE SHADE POLICE STATION RENOVATIONS

WHEREAS, Remington & Vernick Engineers, as Township Engineer has submitted a proposal dated November 12, 2024 to undertake certain engineering design services for the Maple Shade Police Station renovations which include engineering, design, bid documents/specifications, contract administration and construction observation; and

WHEREAS, the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made part hereof; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby authorizes the engineering services for the Maple Shade Police Station renovations outlined in Remington & Vernick’s proposal dated November 12, 2024 for an amount not to exceed \$83,390.00.

2. That the Township Council hereby authorizes the Mayor and Township Clerk to execute and the Township attorney to prepare any and all documents necessary for the completion of this project.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2024-R-188**

**AUTHORIZE TRANSFER OF APPROPRIATIONS**

WHEREAS, the Chief Financial Officer of the Township of Maple Shade deems that it is in the best interest of the Township to transfer appropriations from the specific line item in the 2024 Current Funds and Utility Funds; and

WHEREAS, transfers are permitted by N.J.S.A. 40A:4-58;

NOW, THEREFORE, BE IT RESOLVED that the following transfers are made as per attached Schedule A.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2024-R-189

AMEND RESOLUTION 2024 -R-176  
 TO AMEND PURCHASE PRICE FOR THE PURCHASE OF A F550 4x4  
 AMBULANCE REMOUNT UNDER HGAC CO-OP

WHEREAS, pursuant to Resolution 2024-R-176, the Township Council authorized the purchase of a F550 4x4 ambulance remount in the amount of \$155,000.00 from First Priority Emergency Vehicles under the HGAC Co-Op; and

WHEREAS, the Chief Financial Officer has requested that resolution authorizing the purchase be amended to clarify that the full purchase price of the equipment is \$170,000 but First Priority is providing a \$15,000 trade-in credit which makes the net purchase 155,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby amends Resolution 2024-R-176 and resulting Contract#AM100-23 to reflect that the purchase price of the F555 4x4 ambulance remount under the HGAC Co—Op is \$170,000.00 and a trade-in credit of \$15,000 has been received by way of a check from First Priority.
2. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents in order to effectuate the terms of this Resolution.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
 Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-190**

**RESOLUTION OF THE TOWNSHIP OF MAPLE SHADE AUTHORIZING THE PURCHASE OF  
A HOLMATRO RESCUE SYSTEM**

**WHEREAS**, the Township of Maple Shade may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods and/or services under the New Jersey State Contract; and

**WHEREAS**, the Township of Maple Shade wishes to purchase a Holmatro Rescue System for the Maple Shade EMS Department; and

**WHEREAS**, ESI Equipment., 119 Keystone Drive, Montgomeryville, PA 18936, has been awarded the New Jersey State Contract # 17-FLEET-00820; and

**WHEREAS**, the total purchase is in the amount of \$12,250.00; and

**WHEREAS**, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.3 (b), has certified that there are sufficient funds available for the purpose of said purchase in an amount not to exceed \$12,250.00 and to be charged from account C-04-215-24-014-011 in which said certification is attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, that the Council hereby authorizes and approves the purchase of a Holmatro Rescue System for the Maple Shade EMS Department from ESI Equipment., 119 Keystone Drive, Montgomeryville, PA 18936 through the New Jersey State Contract # 17-FLEET-00820 in an amount not to exceed \$12,250.00

**BE IT FURTHER RESOLVED** that the appropriate Township Officials are hereby authorized to execute any and all documents to effectuate said purchase.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-191**

**A RESOLUTION OF THE TOWNSHIP OF MAPLE SHADE**  
**ADOPTING THE 2024 BURLINGTON COUNTY HAZARD MITIGATION**  
**PLAN**

**WHEREAS** the Township of Maple Shade recognizes the threat that natural hazards pose to people and property within township; and

**WHEREAS** the township has prepared a multi-hazard mitigation plan, hereby known as the 2024 Burlington County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS** the 2024 Burlington County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Township of Maple Shade from the impacts of future hazards and disasters; and

**WHEREAS** adoption by the Township of Maple Shade demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2024 Burlington County Hazard Mitigation Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE** Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, that:

1. Section 1. The Township of Maple Shade adopts the 2024 Burlington County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2024-R-192**

**AWARD EMERGENCY CONTRACT FOR  
FOR EVALUATION OF DAMAGES TO WELL NO. 12  
FOR THE MAIN STREET WATER PLANT  
IN AN AMOUNT NOT TO EXCEED \$50,000**

WHEREAS, an emergency had arisen with one of the wells supplying water to the Main Street Water Plant which supplies the Township's drinking water; and

WHEREAS, as outlined in the certification of imminent hazard provided by the Township Engineer, a failure in the infrastructure of Well No. 12 required the well to be shut down; and

WHEREAS, A.C. Schultes removed the pump, motor and column pipe assembly and completed a television inspection of the well infrastructure to determine the extent of the damage; and

WHEREAS, N.J.S.A. 40A:11-6 allows a contracting unit, without advertising for bids, to provide for the immediate delivery of services under emergency conditions; and

WHEREAS, the Township Engineer and Chief Financial Officer have determined this to be an emergent situation consistent with the statute; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for the services provided

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council authorizes the Chief Financial Officer to encumber \$50,000.00 to be paid to A.C. Schultes for the emergency services provided to determine the extent of the damages to Well No. 12 at the Maple Shade Water Treatment Plant.
2. That said emergency contract shall be charged to Ordinance 2024- budget account.
3. That the Mayor and Clerk are hereby authorized and directed to execute any and all documents necessary to further the intentions of this Resolution.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

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Andrea T. McVeigh, Township Clerk

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-192**

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2024-R-193

### AMEND CONTRACT WITH LEVY CONSTRUCTION CO., INC. FOR IMPROVEMENTS TO THE MUNICIPAL COMPLEX FOOD PANTRY AND APPROVE CHANGE ORDER NO. 1

WHEREAS, the Township Council, by previous Resolution, awarded a contract to Levy Construction Co., Inc. for improvements to the Municipal Complex Food Pantry, the project approved under the Community Development Block Grant; and

WHEREAS, Remington & Vernick Engineers, the Township Engineer, has advised the Township Manager, by way of a November **DATE**, 2024 change order request and the submission of the appropriate certification that the original contract be increased to provide for floor finishing not anticipated at the time of execution of the original agreement; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-11.3, has reviewed the requested change order and has certified as to the availability of funds, said certification being attached hereto and made a part hereof; and

WHEREAS, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds and hereby directs the Township Chief Financial Officer to charge the expenditure against Ordinance No. \_\_\_\_\_ as amended.
2. That the Township Council hereby amends the subject contract and increases the contract price in the amount of \$3,872.00 from \$192,100.00 to \$195,972.00, in accordance with the terms and conditions of the aforementioned certification and November **DATE**, 2024 change order request, said certification and change order request being attached hereto as Exhibit A and made a part hereof.
3. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.



**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-193**

AMENDMENT TO CONTRACT #  
AND APPROVE CHANGE ORDER NO. 1

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between **LEVY CONSRUCTION CO., INC.**, having its principal place of business at 800 Newton Avenue, Oaklyn, New Jersey (08107), referred to as "**CONTRACTOR**") and the **TOWNSHIP OF MAPLE SHADE**, a municipal corporation organized under the laws of the State of New Jersey, having its principal place of business at the Municipal Building, 200 Stiles Avenue, Maple Shade, New Jersey (08052) (hereinafter referred to as "**TOWNSHIP**");

**WITNESSETH**

WHEREAS, the Contractor has been awarded a contract by the Township for improvements to the Municipal Complex Food Pantry, in accordance with the terms and conditions set forth in Contract # \_\_\_\_\_; and

WHEREAS, Remington & Vernick, the Township Agent responsible for supervising the Contractor during the Municipal Complex Food Pantry, has advised the Township Council, by way of the submission of the appropriate certification and change order request, that the Contractor has requested an approval of an amendatory contract to authorize an increase in construction administration for the aforesaid purposes; and

WHEREAS, the Township Council has reviewed said request and change order and desires to act favorably pursuant thereto as per Resolution R-2024-\_\_\_\_\_.

NOW, THEREFORE, in consideration of the mutual covenants, agreements and terms and conditions contained herein, the parties hereby agree as follows:

1. The parties agree that Contract # \_\_\_\_\_ is hereby amended to increase the amount due and owing to Levy Construction Co., Inc. in the amount of \$3,872.00.
2. The parties hereby agree to amend said contract to increase the price from \$192,100.00 to \$195,972.00.
3. The parties agree that the terms, conditions, agreements and understandings contained in this amendatory contract constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have set hands and seal the above day and date as written above.

ATTEST

TOWNSHIP OF MAPLE SHADE

\_\_\_\_\_  
ANDREA T. McVEIGH, Township Clerk

BY: \_\_\_\_\_  
STEVE SCHMIDT, Mayor

ATTEST

LEVY CONSTRUCTION CO., INC.

BY: \_\_\_\_\_

BY \_\_\_\_\_

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2024-R-194**

AMEND SHARED SERVICES AGREEMENT WITH HADDONFIELD BOROUGH  
FOR CONSTRUCTION CODE SERVICES

WHEREAS, pursuant to Resolution 2022-R-27, the Township entered into a Shared Service Agreement with Haddonfield Borough to provide Construction Code administration and enforcement services (the “Agreement”); and

WHEREAS, the Township of Maple Shade now requires an additional inspector for one full day per week in order to address an increase in construction within the Township; and

WHEREAS, Haddonfield Borough is able to provide the additional staffing and agrees to do so for a \$12,000 increase in the annual fee to satisfy the additional salary cost; and

WHEREAS, the additional service hours shall begin on or about November 25, 2024 and the fee increase shall be effective November 25, 2024 and shall be included in the first quarterly payment due January 1, 2025.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington as follows:

1. The Shared Service Agreement with Haddonfield Borough dated January 31, 2022, is hereby as amended as set forth in attached Exhibit A.
2. The Mayor and Township Clerk are hereby authorized to execute the First Amendment to the Agreement on behalf of the Township.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on November 21, 2024.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: November 21, 2024

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman		x	x			
Nunes	x		x			
Volpe			x			
Wiest			x			
Schmidt			x			