AWARD OF CONTRACT TO THINK PAVERS HARDSCAPING, LLC. FOR PLAYGROUND IMPROVEMENTS TO ACE'S PARK IN THE AMOUNT OF \$312,284

WHEREAS, the Township wishes to make recreational improvements to ACE's Playground, said improvements being part of the a Burlington County Municipal Park Development Grant, more particularly described in specifications on file in the Office of the Township Clerk and available for public inspection during regular business hours, and it appearing that the cost of the aforementioned items will be paid with Municipal Funds and will exceed \$44,000.00 in the fiscal year; and

WHEREAS, the Township Engineer publicly advertised for bids and has received and opened bids on November 21st, 2024, for the purpose of awarding a contract for the aforementioned purpose and has informed the Township Manager by way of correspondence dated November 21, 2024 that a certain entity is the lowest, qualified responsible bidder for said contract and has recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract, the said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the expenditure be charged against account C-04-215-99-951-104;
- 2. That the Township Council, for the aforementioned reasons, hereby declares that Think Pavers Hardscaping, LLC, 125 Kings Highway, Mount Royal NJ 08061 is the lowest qualified bidder and hereby awards a contract in the amount of \$312,284.00, representing the base bid, Alternate Bid #1 and Alternate Bid #2 Improvements, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on

file in the Office of the Township Clerk and available for public inspection during regular business hours.

- 3. That the Township Council hereby directs the Township Clerk to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.
- 4. That the Township Council hereby directs the Mayor, Clerk and Township Manager to execute any documents necessary to effectuate the terms of this Resolution and which shall be prepared by or reviewed by the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AWARD OF CONTRACT TO BOOTH MECHANICAL FOR MAIN STREET SANITARY SYSTEM IMPROVEMENTS IN THE AMOUNT OF \$506,348.00

WHEREAS, the Township Utility Engineer publicly advertised for bids and received and opened bids on November 20, 2024 for the purpose of awarding a contract for Main Street Sanitary Sewer Improvements, more particularly described in specifications which are on file in the Office of the Township Clerk and available for public inspection during regular business hours; and

WHEREAS, the Township Utility Engineer, by way of correspondence dated November 21, 2024 informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and has recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:
- 2. That the Township Council, hereby declares that Booth Mechanical, Inc., 42 North Lippincott Avenue, Maple Shade, New Jersey 08052 is the lowest qualified bidder for the contract and hereby awards a contract to the said entity for \$506,348.00, representing base bid items 1 through 32, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.
- 3. That the Township Council hereby directs the Township Utility Engineer to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.
- 4. That the Township Council hereby directs the Township Mayor and Clerk to execute any documents necessary to effectuate the terms of this resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZE THE REAPPOINTMENT OF CHIEF FINANCIAL OFFICER ADRIANE MCKENDRY

WHEREAS, the Township of Maple Shade appointed Adriane McKendry as the Chief Financial Officer as of January 1, 2021; and

WHEREAS, the Township Council desires to reappoint Ms. McKendry to this position;

WHEREAS, the Township Council finds that Adriane McKendry has satisfactorily performed her duties as Chief Financial Officer during her four year term, and based on this performance, is confident she will continue to do so going forward; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.8, "... any person who has served as the chief financial officer of a municipality for four consecutive years and who is reappointed as that municipality's chief financial officer shall be granted tenure of office upon filing with the clerk of the municipality and with the Division of Local Government Services in the Department of Community Affairs a notification evidencing his compliance with this section".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey as follows:

- 1. Adriane McKendry is hereby appointed as Chief Financial Officer effective January 1, 2025.
- 2. Pursuant to N.J.S.A. 40A: 9-140.8, upon passage of this Resolution and commencing January 1, 2025, Adriane McKendry will have achieved tenure status.
- 3. The Municipal Clerk is hereby directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services in the Department of Community Affairs.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

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COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

TOWNSHIP OF MAPLE SHADE RESOLUTION <u>2024-R-199</u>

RESOLUTION TO DECLARE BLOCK 90, LOT 17 AS TAX EXEMPT AND TO CANCEL TAXES FROM NOVEMBER 9, 2024 THROUGH DECEMBER 31, 2024

WHEREAS, pursuant to Resolution 2022-R-136, the Township Council declared 22 S. Maple Ave. (Block 90, Lot 17) partially tax exempt as Andrew McClain, the then-50% owner of the property, was found to merit tax exemption as a totally disabled veteran; and

WHEREAS, the Tax Assessor, by way of a November 25, 2024 memorandum, advised that Mr. McClain and his spouse now own 100% of the subject property and are eligible for a 100% property tax exemption pursuant to N.J.S.A. 54:4-03.30; and

WHEREAS, the Tax Assessor has requested that the Township Council cancel and refund the taxes paid from November 9, 2024 through December 31, 2024 for Block 90, Lot 17 and declare said property fully tax exempt pursuant to N.J.S.A. 54:4-03.30.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, for the aforementioned reasons, hereby cancels and refunds the municipal portion of real property taxes paid from November 9, 2024 through December 31, 2024 for Block 90, Lot 17 in the manner and in the amounts set forth in the attached Schedule A.
- 2. That the Township Council hereby declares Block 90, Lot 17 fully tax exempt pursuant to N.J.S.A. 54:4-3.30 based on the proof submitted that the property owner is a totally disabled veteran and now owns 100% of the property.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZING THE FILING OF GRANT APPLICATIONS AND ENGINEERING SERVICES FOR IMPROVEMENTS TO BUTTONWOOD PARK

WHEREAS, the Division of Local Government Services (DLGS) and the New Jersey Department of Environmental Protection (NJDEP) have announced their FY 2025 Grant Opportunities; and

WHEREAS, the Township of Maple Shade wishes to apply for grant funding for ADA accessibility improvements to Buttonwood Park, 528 Buttonwood Avenue; and

WHEREAS, Remington and Vernick Engineers has submitted a proposal to the Township Manager dated November 25, 2024 to provide certain engineering services related to the submission of the grants and coordination of the project; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, hereby authorizes the following:

- 1. Submission of applications for the DLGS Local Recreation Improvement Grant and the Jake's Law Playground Funding Application.
- 2. The provision of engineering services related to the submission of the grant applications and the design and coordination of the project, as outlined in the November 25, 2024 proposal from Remington and Vernick Engineers, in an amount not to exceed \$14,560.00.
- 3. The Mayor, Township Clerk and Township professionals shall prepare and/or execute execute any and all documents necessary for the completion of this project.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may be resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Maple Shade has the need on a timely basis to purchase goods or services utilizing State contracts or state cooperative purchasing contracts; and

WHEREAS, the Township of Maple Shade intends to enter into contracts with the attached Referenced State Contract and State Cooperative Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE RESOLVED, by the Township Council of the Township of Maple Shade in the County of Burlington and State of New Jersey authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract or Cooperative Purchasing Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED that the Township County of the Township of Maple Shade in the County of Burlington and State of New Jersey pursuant to N.J.A.C. 5:30-5.5(b), the certification of funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered pursuant to the open-end contract; and

BE IT FURTHER RESOLVED that the said duration of the contracts between the Township of Maple Shade and the Referenced State Contract Vendors shall be from January 2025 to December 2025.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

TOWNSHIP OF MAPLE SHADE RESOLUTION <u>2024-R-202</u>

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CONDUCT FINANCIAL MATTERS UNTIL THE FIRST REGULAR COUNCIL MEETING IN JANAURY 2025

WHEREAS, the Township Council will not be convening any regular business meetings until mid-January 2025; and

WHERAS, 2024 budget appropriation transfers may be necessary and bills for 2024 and 2025 appropriations will need to be authorized for payment prior to the next regular business meeting of the Township Council; and

WHEREAS, outstanding bills may only be paid with funds that have already been budgeted for and encumbered by purchase orders; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington, that the Township's Chief Financial Officer is hereby authorized to make budget appropriation transfers through year-end 2024 and pay bills budgeted for and encumbered through the Township Council's first regular meeting in January 2025.

BE IT FURTHER RESOLVED that the Township Council shall formally approve any bills authorized by the Chief Financial Officer for payment during this period via a standard bill list at the first regular business meeting of 2025.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZE TRANSFER OF APPROPRIATIONS

WHEREAS, the Chief Financial Officer of the Township of Maple Shade deems that it is in the best interest of the Township to transfer appropriations from the specific line item in the 2024 Budget; and

WHEREAS, transfers are permitted by N.J.S.A. 40A:4-58; and

WHEREAS, the Chief Financial Officer has prepared "Schedule A", attached herewith, detailing the total transfers in the amount of \$20,000.

NOW, THEREFORE, BE IT RESOLVED that the Chief financial Officer be authorized to make the transfers outlined in attached Schedule A within the 2024 Budget appropriations in accordance with N.J.S.A. 40A:4-58.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION TO CANCEL CAPTIAL APPROPRIATIONS BALANCES OF COMPLETED PROJECTS

WHEREAS, certain Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Capital Surplus, and unused debt authorizations, if any, may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Maple Shade that the following unexpended and dedicated balances of capital appropriations for completed NJ I-Bank projects be canceled:

Ordinance Number	Amount Canceled	Capital Surplus	Authorized Debt	
Water/Sewer Capital Fund:				
2012-10	\$ 14,610.08	\$ 14,610.08	\$ -	
2016-18	148,736.56	148,736.56		
	\$ 163,346.64	\$ 163,346.64	\$ -	

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple ShadeTownship Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AMEND CONTRACT WITH DERSTINE COMPANY, LLC FOR WASTEWATER TREATMENT PLANT SCREW PUMP RECONDITIONING AND APPROVE CHANGE ORDER NO. 2

WHEREAS, the Township Council, pursuant to Resolution 2023-R-173, awarded a contract to Derstine Co., LLC for the Wastewater Treatment Plant screw pump reconditioning; and

WHEREAS, pursuant to Resolution 2024-R-91, the contract was amended and Change Order No.1 approved in the amount of \$48,958.00; and

WHEREAS, Remington & Vernick Engineers, the Township's agent responsible for supervising the Wastewater Treatment Plant screw pump reconditioning, has advised the Township Manager, by way of a December 4, 2024 correspondence and final change order request that the contract should be reduced in the amount of \$41,715.00 and retainage in the amount of \$6444.16 released; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council hereby amends the subject contract and decreases the contract price in the amount of \$41,715.00 from \$300,958.00 to \$259,243 and further authorizes a release of retainage in the amount of \$6444.16 in accordance with the correspondence and final change order request, said correspondence and request being attached hereto as Exhibit A and made a part hereof.
- 2. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION APPOINTING DANIEL KERR AS FIRE OFFICIAL OF MAPLE SHADE TOWNSHIP

WHEREAS, pursuant to Resolution 2023-R-212, Daniel Kerr was appointed as the Fire Official for Maple Shade Township in a provisional capacity in accordance with N.J.S.A. 11:A:1-1 et. seq; and

WHEREAS, the New Jersey Civil Service Commission issued its list of eligible appointments on 11/14/2024 with an effective date of 11/21/2024; and

WHEREAS, pursuant to the aforesaid list of eligible appointments, Daniel Kerr ranked first on the list; and

WHEREAS, as a result of the aforesaid ranking and rules of the Civil Service Commission, the Township Council wishes to appoint Daniel Kerr as the Township Fire Official with an effective date of 11/27/2024.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington, that in accordance with the provisions of <u>N.J.S.A.</u> 52:27-203b, N.J.A.C. 5:71-2.1 et seq. and N.J.S.A. 11A:1-1et seq, that Daniel Kerr is hereby appointed as the Fire Official of the Township of Maple Shade effective 11/27/2024.

BE IT FURTHER RESOLVED that the Township Clerk is authorized to forward a copy of this resolution to the State of New Jersey, Department of Community Affairs, Division of Fire Safety with all required documentation.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION FOR POLICE OFF-DUTY EMPLOYMENT RATE FOR CERTAIN TOWNSHIP AND MAPLE SHADE BOARD OF EDUCATION SPECIAL EVENTS

WHEREAS, the Township of Maple Shade has determined that a policy is needed to manage temporary off-duty police work by establishing requirements for certain Township and Maple Shade Board of Education Special Events, as defined herein, to follow when the services of off-duty police are required; and

WHEREAS, management of off-duty police work requires established payment schedules, timetables for making requests, hourly rates for off-duty police officers, Workers' Compensation coverage, liability insurance coverage, and fees for the use of municipal vehicles; and

WHEREAS, the Township Police Department administers all aspects of the Township Police Department's off-duty program related to scheduling and the Township Finance Office handles all escrow, billing and collections.

BE IT RESOLVED, by the Mayor and Council of the Township of Maple Shade that the following requirements are established with the following provisions:

- 1. Effective January 1st, 2025 when an officer works a Township sponsored event, such as, but not limited to: 4th of July Parade, Fireworks, Touch a Truck etc. or a school district security detail at a sporting event, graduation or other similar event, the officer(s) scheduled to work the event will be paid their standard overtime rate. These events are not to be paid at the Police Outside Services Rate; and
- 2. The Maple Shade School District, by way of agreement has agreed that any security detail at a sporting event, graduation or other similar event, will be paid to the officer(s) at a minimum of 3 hours in length. This agreement does not change the previously agreed upon language involving the School Resource Officer with respect to the School District and their agreed upon events that the School Resource Officer shall work. Those events as dictated in the PBA Local 267 Contract shall be paid in accordance with Article 19(B).

BE IT FURTHER RESOLVED, that all Township employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION FOR POLICE OFF-DUTY EMPLOYMENT RATE

WHEREAS, the Township of Maple Shade has determined that a policy is needed to manage temporary off-duty police work by establishing requirements for private employers, as defined herein, to follow when the services of off-duty police are required; and

WHEREAS, management of off-duty police work requires established payment schedules, timetables for making requests, hourly rates for off-duty police officers, Workers' Compensation coverage, liability insurance coverage, and fees for the use of municipal vehicles; and

WHEREAS, the Township Police Department administers all aspects of the Township Police Department's off-duty program related to scheduling and the Township Finance Office handles all escrow, billing and collections.

BE IT RESOLVED, by the Mayor and Council of the Township of Maple Shade that any private contractor must adhere to the requirements established in the following provisions:

- 1. For purposes of this Resolution, the term private contractor shall mean any entity, public or private, other than the Township of Maple Shade that is hiring a police officer of the Township of Maple Shade to provide security, traffic control, or other police-related services for the private contractor's business, project, or function.
- 2. Township police officers may work for a private contractor on their off-duty hours with the approval of the Chief of Police or his/her designee and provided that the Chief determines, in his/her sole discretion, that there are sufficient police personnel available for such work, that the off-duty work will not interfere with the needs of the Township.
- 3. Any private contractor requesting the services of a Township police officer for off-duty police related services shall contact the Maple Shade Police Department no less than 48hours prior to the start of work to schedule officers. Exceptions to the 48-hour requirement will be for those contracts that require work directly affecting the life, safety and welfare of township residents.
- 4. Private employers will be billed a minimum of four (4) hours when work is cancelled with less than two hours' notice.
- 5. The Township hereby establishes an escrow account dedicated to the payment of Township police officers for off-duty police related services at the rate set forth herein. The Chief Financial Officer shall

ensure exact funds from the payments of off-duty employers are deposited into the escrow account prior to the start of any off-duty work.

- 6. If, at any time, the deposit in the escrow account is less than the amount of funds that are needed to pay for off-duty police related services, the Chief Financial Officer, Chief of Police or his/her designee shall notify the contractor of same and ensure the account is replenished. No additional work may be performed until escrow is replenished.
- 7. The hourly rate to be billed to the contractor for off-duty police related activity shall be \$125.00 / per hour for the year 2025. This rate shall cover the off-duty police officer's hourly rate, all applicable taxes, the cost for the use of the police vehicle, plus a reasonable sum representing the administrative costs and any overhead or out-of-pocket expenses the Township of Maple Shade may incur for providing this service.
- 8. The private contractor shall provide proof of Workers' Compensation coverage in the event an offduty police officer is injured while working an approved off-duty assignment.
- 9. The private contractor shall be required to submit a signed Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company authorized to do business in New Jersey. The Workers' Compensation and Employers' Liability coverage shall be in accordance with the laws of the State of New Jersey. The Commercial General Liability insurance coverage policy limits must be not less than \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate for bodily injury and property damage, including premises/operations and broad form contractual liability. Said Certificate shall name the Township of Maple Shade as an additional insured for all coverages except Workers' Compensation.

BE IT FURTHER RESOLVED, that all Township employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

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COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEALS FOR BLOCK 173.02, LOT 9, BLOCK 189.01, LOT 1.01, BLOCK 189.05, LOT 1 AND BLOCK 189.05, LOT 1 B01

WHEREAS, appeals of the real property tax assessments of the following properties have been filed in the Tax Court of New Jersey:

<u>Property Owner</u>	Block/Lot	Street Address
Group 1 Realty, Inc.	173.02/9	538 Route 38 East
Group 1 Realty, Inc.	189.01/1.01	2840 Route 73 North
Group 1 Realty, Inc.	189.05/1	570 Route 38 East
Group 1 Realty, Inc.	189.05/1 B01	570 Route 38 East

and;

WHEREAS, the Tax Assessor and Township Attorney are of the opinion that it is in the best interest of the Township to settle these appeals.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The settlement of the following tax appeals filed at the Tax Court of New Jersey is hereby authorized as follows:

Year 2022- All appeals withdrawn.

Year 2023- All appeals withdrawn.

Year 2024: 189.01/1.01-Assessment reduced from \$4,500,000.00 to \$4,250,000.

All other appeals withdrawn.

- 2. All counterclaims filed by the Township shall be withdrawn.
- 3. For tax year 2025, the assessment for Block 189.01, Lot 1.01 shall be reduced to \$3,900,000.
- 4. Any resulting refund shall be provided by way of credit against future property taxes.
- 5. All municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.
- 6. The Tax Collector is hereby authorized to credit the appropriate taxes in accordance with the terms of this resolution.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk	

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AWARD OF CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR MAPPING OF MS4 STORMWATER CONVEYANCE SYSTEM IN THE AMOUNT OF \$40,775.

WHEREAS, the Utility Engineer has informed the Township Manager of the NJDEP's requirement of MS4 Stormwater Infrastructure mapping and has submitted a proposal to complete the work for a cost of \$40,775; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for this purpose, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against
- 2. That the Township Council, awards a contract hereby to Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill, New Jersey (08003) in the amount of \$40,775.00 to complete the MS4 Infrastructure Mapping in accordance with the documents on file in the Office of the Township Clerk.
- 3. That the Township Council hereby directs the Township Mayor and Clerk to execute any contract documents necessary to effectuate the terms of this resolution and which are prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Municipal Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AMEND CONTRACT WITH BOTT ELECTRICAL CONTRACTORS, LLC FOR COLLINS LANE PARK PROJECT AND APPROVE CHANGE ORDER NO. 1

WHEREAS, the Township Council, by previous Resolution, awarded a contract to Bott Electrical Contractors, LLC for the Collins Lane Park Project; and

WHEREAS, CME, the Township's agent responsible for supervising the improvements to the Collins Lane Park Project, has advised the Township Council, by way of a December 5, 2024 change order request and the submission of the appropriate certification that the original contract be decreased and that said change does not materially expand upon the size, nature or scope of the original project as described in the specifications, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

WHEREAS, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council hereby amends the subject contract and decreases the contract price in the amount of \$5,000.00 from \$79,950.00 to \$74,950.00, in accordance with the terms and conditions as of December 5, 2024 change order request, attached hereto as Exhibit A and made a part hereof.
- 3. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

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COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AWARD OF CONTRACT TO A.C. SCHULTES FOR WELL #12 REHABILITATION AND LINING FOR THE AMOUNT OF \$231,300.00

WHEREAS, the Township Utility Engineer publicly advertised for bids and received and opened bids on December 6, 2024 for the rehabilitation and lining of Well #12 at the Maple Shade Wastewater Treatment Plant, more particularly described in specifications which are on file in the Office of the Township Clerk and available for public inspection during regular business hours; and

WHEREAS, the Utility Engineer has informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and has recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:
- 2. That the Township Council, hereby declares that A.C. Schultes, Inc. 664 S. Evergreen Avenue, Woodbury Heights, NJ is the lowest qualified bidder and hereby awards a contract to A.C. Schultes in the amount of \$231,300.00 representing base bid items

 1-16 in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.
- 3. That the Township Council hereby directs the Township Engineer to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.
- 4. That the Township Council hereby directs the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AWARD OF CONTRACT TO BOOTH MECHANICAL FOR ALEXANDER AVENUE WATER MAIN REPLACEMENT IN THE AMOUNT OF \$228,804.00

WHEREAS, the Township Council has determined to provide for the Alexander Avenue water main replacement, particularly described in specifications which are on file in the Office of the Township Clerk and available for public inspection during regular business hours, and it appearing that the cost of the aforementioned items will be paid with Municipal Funds and will exceed \$44,000.00 in the fiscal year; and

WHEREAS, N.J.S.A. 40A:11-4 states that a contract, the cost of which will exceed \$44,000.00 in a fiscal year, shall be awarded only after public advertising for bids and bidding therefor; and

WHEREAS, the Township Engineer publicly advertised for bids and received and opened bids on December 9, 2024 for the purpose of awarding a contract for this project and informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and has recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

WHEREAS, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

- 1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against C-06-212-23-015-002
- . 2. That the Township Council, hereby declares Booth Mechanical, Inc., 42 North Lippincott Avenue, Maple Shade, New Jersey 08052 to be the lowest qualified bidder and hereby awards a contract to Booth Mechanical in the amount of \$228,804.00 in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.

- 3. That the Township Council hereby directs the Township Clerk to return the bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.
- 4. That the Township Council hereby directs the Township Mayor and Clerk execute any contract documents which are necessary to effectuate the terms of this resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

RESOLUTION OF THE TOWNSHIP OF MAPLE SHADE AUTHORIZING THE PURCHASE AND INSTALLATION AN ALTA SURVEILLANCE SYSTEM THROUGH A NJ STATE APPROVED CO-OP (TIPS #230105) FOR AN AMOUNT NOT TO EXCEED \$74,130.40

WHEREAS, the Township of Maple Shade may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods and/or services under the New Jersey State Approved Co-op, TIPS; and

WHEREAS, the Township of Maple Shade wishes to purchase an Alta Surveillance System for the Maple Shade Municipal Complex; and

WHEREAS, Rivell, 123 Egg Harbor Road, Suite 507, Sewell NJ 08080, has been awarded TIPS Purchase Contract #230105; and

WHEREAS, the total purchase is in the amount of \$74,130.40; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.3 (b), has certified that there are sufficient funds available for the purpose of said purchase in an amount not to exceed \$74,130.40 and to be charged from account C-04-215-21-009-001 (\$45,951.98), C-04215-99-993-104 (\$27,160.93) and C-04-215-22-006-002 (\$1,017.49) in which said certification is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington, that the Council hereby authorizes and approves the purchase and installation of an Alta Surveillance System from Rivell, 123 Egg Harbor Road, Suite 507, Sewell NJ 08080 under TIPS Purchase Contract #230105 in an amount not to exceed \$74,130.40

BE IT FURTHER RESOLVED that the appropriate Township Officials are hereby authorized to execute any and all documents to effectuate said purchase.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZING THE APPOINTMENT OF ALEXIS FUENTES ALVARADO TO THE MAPLE SHADE POLICE DEPARTMENT AND ATTENDANCE AT THE CAMDEN COUNTY POLICE ACADEMY

WHEREAS, Chapter 36, Article X of the Maple Shade Township Code requires police officers and the Maple Shade Police Department to comply with the obligations of the Police Training Ace, N.J.S.A. 52:17B-66 et seq.; and

WHEREAS, N.J.S.A. 52:17B-68 provides that the Township shall authorize persons holding a probationary appointment as a police officer to attend an approved school and to successfully complete a police training course prior to being given a permanent appointment as a police officer; and

WHEREAS, the Chief of Police has identified Alexis Fuentes Alvarado for a probationary appointment and attendance at the Camden County Police Academy beginning January 13th, 2025, subject to Mr. King's successful completion of the Department's hiring and examination process; and

WHEREAS, the Township Manager concurs with the recommendation of the Chief of Police and confirms the appointment of Alexis Fuentes Alvarado effective January 12th, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey as follows:

- 1. The Township Manager's appointment of Alexis Fuentes Alvarado, effective January 12th, 2025, be confirmed; and
- 2. The probationary appointment as police officer be awarded contingent upon successful completion of the Police Department's hiring and examination process.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZING THE APPOINTMENT OF BRENNAN KING TO THE MAPLE SHADE POLICE DEPARTMENT AND ATTENDANCE AT THE GLOUCESTER COUNTY POLICE ACADEMY

WHEREAS, Chapter 36, Article X of the Maple Shade Township Code requires police officers and the Maple Shade Police Department to comply with the obligations of the Police Training Ace, N.J.S.A. 52:17B-66 et seq.; and

WHEREAS, N.J.S.A. 52:17B-68 provides that the Township shall authorize persons holding a probationary appointment as a police officer to attend an approved school and to successfully complete a police training course prior to being given a permanent appointment as a police officer; and

WHEREAS, the Chief of Police has identified Brennan King for a probationary appointment and attendance at the Gloucester County Police Academy beginning February 10th, 2025, subject to Mr. King's successful completion of the Department's hiring and examination process; and

WHEREAS, the Township Manager concurs with the recommendation of the Chief of Police and confirms the appointment of Brennan King effective February 9th, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey as follows:

- 1. The Township Manager's appointment of Brennan King, effective February 9th, 2025, be confirmed; and
- 2. The probationary appointment as police officer be awarded contingent upon successful completion of the Police Department's hiring and examination process.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			

AUTHORIZE A SHARED SERVICES AGREEMENT WITH BURLINGTON COUNTY BOARD OF COMMISSIONERS FOR SNOW REMOVAL SERVICES

WHEREAS, N.J.S.A. 40 A:65-1 <u>et</u>. <u>seq.</u> authorizes a County and a governmental entity to enter into contracts for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, pursuant to its Resolution, the Burlington County Board of Commissioners has approved a Shared Service Agreement to provide certain snow removal and salting services for county roads within Burlington County municipalities for a term beginning January 1, 2025 and expiring on December 31, 2027; and

WHEREAS, the Township Manager has reviewed the County's proposal and has recommended that Council enter into the proposed shared services agreement for these services.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, County of Burlington that the Township Council hereby authorizes the Mayor and Township Clerk to execute the shared services agreement with the Burlington County Board of Commissioners for Snow Removal Services in accordance with the terms and prices provided in the December 4, 2024 correspondence from the Board of Chosen Freeholders in a form approved by the Township Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024.

Andrea T. McVeigh, Township Clerk

Date: December 12, 2024

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COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT				
Kauffman			X							
Nunes			X							
Volpe		X	X							
Wiest	X		X							
Schmidt			X							

RESOLUTION TO AMEND THE RESOLUTION OF SUPPORT ISSUED FOR HIGH PROFILE MAPLE SHADE LLC TO IDENTIFY APPLICANT'S NAME CHANGE

WHEREAS, on July 18, 2024, the Maple Shade Township Council adopted Resolution 2024-R-130 in support of the application of High Profile Maple Shade LLC to locate a Class 5 cannabis retail business in the Township; and

WHEREAS, on December 10, 2024, the applicant provided a copy of an amendment to its Certificate of Formation changing its business name from High Profile Maple Shade LLC to High Profile Cannabis Shop Maple Shade LLC; and

WHEREAS, the Township Council seeks to amend its resolution of support solely to acknowledge the applicant's name change.

NOW THERFORE, BE IT RESOLVED by the Township Council of the Township of Maple Shade, County of Burlington that Resolution 2024-R-130, attached hereto, is hereby amended to identify the applicant as "High Profile Cannabis Shop Maple Shade LLC."

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on December 12, 2024

Andrea T. McVeigh, Township Clerk

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman			X			
Nunes			X			
Volpe		X	X			
Wiest	X		X			
Schmidt			X			