

WATER AND SEWER MAILING ADDRESS CHANGE FORM
Maple Shade Township

Date: _____

Block: _____ Lot(s): _____ Qualifier: _____

Property Location: _____

Account # _____

It is very important to have a correct mailing address for your property, so mail is not returned as undeliverable by the Maple Shade Post Office. The Post Office will not deliver your mail to a vacant or tenant-occupied property.

I authorize the following change to the mailing address for the property listed in Maple Shade Township Utility records as noted above:

MAILING ADDRESS: _____

Phone number: _____

CLOSING DATE IF YOU ARE A NEW OWNER: _____

- Please provide a copy of the DEED TRANSFER from your settlement packet.

IS THIS A RENTAL PROPERTY? _____ *Remember, the bills are the owners' responsibility regardless of your agreement with the tenant. **Bills must remain in the Owner's name.***

NOTE: If you are not the legal owner, please provide the necessary documents that authorize you to make the above change, such as a death certificate, power of attorney, marriage certificate, probated will, divorce papers, etc.

PRINT NAME: _____

SIGNATURE OF OWNER: _____

MAIL FORM TO: MAPLE SHADE TOWNSHIP TAX COLLECTOR
200 Stiles Ave
or Maple Shade, NJ 08052

EMAIL FORM TO: jeastwick@mapleshade.com

