

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2025-R-144**

### **RESOLUTION AMENDING THE DATE FOR TOWNSHIP COUNCIL AND BUSINESS & ECONOMIC DEVELOPMENT MEETINGS FOR 2025**

**WHEREAS**, by Resolution 2025-R-03 the Governing Body of the Township of Maple Shade confirmed the time and place of Township Council meetings and Business & Economic Development meetings for 2025; and

**WHEREAS**, the Governing Body desires to amend the schedule of Township Council meetings as previously confirmed by Resolution 2025-R-03; and

**WHEREAS**, the Business & Economic Development Commission desires to amend their meeting schedule as previously confirmed by Resolution 2025-R-03.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Township of Maple Shade, County of Burlington, State of New Jersey that Township Council meetings and Business & Economic Development Commission meetings be amended as follows:

**1. TOWNSHIP COUNCIL REGULAR AGENDA MEETINGS FOR THE  
REMINDER OF 2025 – 3<sup>RD</sup> THURSDAY OF EACH MONTH AT 6:30PM**

AUGUST 21<sup>ST</sup>, 2025  
SEPTEMBER 18<sup>TH</sup>, 2025  
OCTOBER 16<sup>TH</sup>, 2025  
NOVEMBER 20<sup>TH</sup>, 2025  
DECEMBER 11<sup>TH</sup>, 2025 \*

*\*2<sup>nd</sup> Thursday due to the Christmas Holiday*

**2. MAPLE SHADE BUSINESS & ECONOMIC DEVELOPMENT COMMISSION  
REGULAR AGENDA MEETING FOR THE REMAINDER OF 2025 – 3<sup>RD</sup>  
TUESDAY OF EACH MONTH AT 6:30PM**

September 16<sup>th</sup>, 2025  
October 21<sup>st</sup>, 2025  
November 17<sup>th</sup>, 2025 \*\*  
December 16<sup>th</sup>, 2025

*\*\*3<sup>rd</sup> Monday due to the Annual League of Municipalities Conference*

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-144**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	X		X			
Nunes		X	X			
Simonsick				X		
Zahradnick			X			
Talarico			X			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-145**

**RESOLUTION TO DECLARE BLOCK 164, LOT 28 AS TAX EXEMPT AND TO  
 CANCEL TAXES FROM JULY 15, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, the Tax Assessor, by way of a July 17, 2025 memorandum, has requested that the Township Council cancel and refund the taxes paid from July 15, 2025 through December 31, 2025 for the property known as 35 County Avenue, Block 164, Lot 28 and declare said property tax exempt as the Township Assessor has determined that the property owner meets the criteria of N.J.S.A. 54:04-3.30 to merit tax exemption as a totally disabled veteran; and

**WHEREAS**, the Township Council may revise and adjust past due assessments when in error and desires to act favorably with respect to the aforementioned recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby cancels and refunds the municipal portion of real property taxes paid from July 15, 2025 through December 31, 2025 for Block 164, Lot 28 in the manner and in the amounts set forth by the Tax Collector
2. That the Township Council hereby declares Block 164, Lot 28 tax exempt pursuant to N.J.S.A. 54:4-3.30 based on the proof submitted that the property owner is a totally disabled veteran.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
 Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	RECUSE	ABSTAIN	ABSENT
Kauffman	x		x				
Nunes		x	x				
Simonsick				x			
Zahradnick			x				
Talarico			x				

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2025-R-146**

### **RESOLUTION OF THE TOWNSHIP OF MAPLE SHADE CREATING A CLAIMANT CERTIFICATION EXEMPTION**

**WHEREAS**, N.J.S.A. 40A:5-16 requires that the governing body of any local unity shall not pay out any of its monies unless:

- (a) The person claiming or receiving the same shall first present a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that it is correct, (Claimant Certification); and
- (b) The Payment carries a written or electronic certification of some officer or duly designated employe of the local unity having knowledge of the facts that the goods have been received by, or the services rendered the local unit, (Certification of Department Head); and

**WHEREAS**, N.J.A.C. 5:30-9A.6(c) and N.J.A.C. 5:31-4.1 give local units discretion to not require claimant certification under certain circumstances, first where a local unit makes payment through standard EFT technologies or second, where the vendor or claimant does not provide such certification as part of its normal course of business, however the local unit shall have the discretion to require claimant certification as it deems necessary and appropriate; and

**WHEREAS**, generally, vendors do not provide such certification as part of their normal course of business, which creates confusion and delay in the processing of claims; and

**WHEREAS**, the claimant certification cannot be waived for the advance or reimbursement of employee expenses, or for services provided exclusively and entirely be an individual (e.g. Sole Proprietor).

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Maple Shade, County of Burlington, State of New Jersey that pursuant to N.J.A.C. 5:30-9A.6(c) and N.J.A.C. 5:30-4.1, the Township of Maple Shade exercises its discretion to not require claimant certifications except as required for the advance or reimbursement of employee expenses, for services provided exclusively and entirely by an individual or as it deems necessary and appropriate; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect upon its adoption for all claims paid subsequent to August 21, 2025.

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2025-R-146

### CERTIFICATION

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-147**

**AUTHORIZING THE APPOINTMENT OF JESSICA HEATON TO FILL  
THE UNEXPIRED TERM OF THE CHIEF FINANCIAL OFFICER**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-140.10, in every municipality there shall be a Chief Financial Officer appointed by the governing body of the municipality; and

**WHEREAS**, Jessica Heaton was appointed as the Temporary Chief Financial Officer effective May 19, 2025; and

**WHEREAS**, Ms. Heaton met all statutory qualifications and possesses the requisite knowledge, skills, qualities and accreditations to serve as the CFO; and

**WHEREAS**, the appointment of Chief Financial Officer shall be for the unexpired term of the CFO through December 31, 2028; and

**WHEREAS**, on recommendation of the Township Manager the Township Council deems it to be in the best interest of the Township of Maple Shade to appoint Jessica Heaton to serve as the Chief Financial Officer for the Township of Maple Shade.

**NOW, THEREFORE BE IT RESOLVED**, the Maple Shade Township Council hereby appoints Jessica Heaton to serve as the Chief Financial Officer for the Township of Maple Shade for the unexpired term of January 1, 2025 to December 31, 2028, as allowable by New Jersey law.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-148**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE OF  
APPROPRIATION – N.J.S.A. 40A:4-87  
NJDEP – CLEAN COMMUNITIES PROGRAM**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2025 in the sum of \$50,659.39 which is now available from the Clean Communities Program.

**BE IT FURTHER RESOLVED**, that the like sum of \$50,659.39 is hereby appropriated under the caption “NJDEP – Clean Communities Program;” and

**BE IT FURTHER RESOLVED**, that the above is the result of the submission of a grant application and execution of a grant agreement with New Jersey Department of Environmental Protection in the amount of \$50,659.39.

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-149**

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE  
OF APPROPRIATION – N.J.S.A. 40A:4-87  
ALCOHOL EDUCATION AND REHABILITATION GRANT

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2025 in the sum of \$619.00 which is now available from the Alcohol Education and Rehabilitation Fund.

**BE IT FURTHER RESOLVED**, that the like sum of \$619.00 is hereby appropriated under the caption “Alcohol Education and Rehabilitation Grant.”

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-150**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF  
REVENUE AND APPROPRIATION – N.J.S.A. 40A:4-87  
NJDEP – RECYCLING TONNAGE GRANT**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2025 in the sum of \$27,530.31 which is now available from the Recycling Tonnage Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$27,530.31 is hereby appropriated under the caption “NJDEP – Recycling Tonnage Grant.”

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2025-R-151**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF  
REVENUE AND APPROPRIATION – N.J.S.A. 40A:4-87  
OPIOID SETTLEMENT PROCEEDS**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2025 in the sum of \$16,245.11 which is now available from the National Opioid Settlement.

**BE IT FURTHER RESOLVED**, that the like sum of \$16,245.11 is hereby appropriated under the caption “National Opioid Settlement Proceeds.”

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2025-R-152

### RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A:4-87 SUSTAINABLE NEW JERSEY

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2025 in the sum of \$4,500.00 which is now available from the Sustainable Jersey Small Grants Program.

**BE IT FURTHER RESOLVED**, that the like sum of \$4,500.00 is hereby appropriated under the caption “Sustainable New Jersey Grants.”

#### **CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-153**

**AUTHORIZING THE SALE OF SURPLUS PROPERTY THROUGH  
ONLINE AUCTION**

**WHEREAS**, The Township of Maple Shade has determined that the property described as Schedule A and incorporated herein in is no longer needed for public use; and

**WHEREAS**, N.J.S.A. 40A:11-36 authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, The Township of Maple Shade, through this resolution, gives notice of its intention, pursuant to Local Finance Notice 2008-9 to sell the surplus property by means of an on-line auction of GovDeals at [www.GovDeals.com](http://www.GovDeals.com) at a date to be determined; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Maple Shade, County of Burlington and State of New Jersey, that the Township is hereby authorized to sell the surplus personal property as described on the attached Appendix A, April 2024 GovDeals Listings, at an online auction website entitled [www.govdeals.com](http://www.govdeals.com); and

**BE IT FURTHER RESOLVED**, formal public notification will be provided by the publication of Legal Notice no less than seven (7) or more than fourteen (14) days prior to the scheduled auction; and

**BE IT FURTHER RESOLVED**, that the terms and conditions of the agreement entered into between GovDeals and the Township of Maple Shade are available at [www.GovDeals.com](http://www.GovDeals.com).

**CERTIFICATION**

I do hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2025-R-153**

**SCHEDULE A**

<b>Item</b>	<b>Quantity</b>
Panasonic Mic Box Charger Model #WV-Tw37004	13
Sanyo Projector w/Remote Model #PLC-XU75	
Box of Cell Phone Holders	
Panasonic Full HD In-Car Camera Model #WV-VC30	15
Infinity Foot Controller IN-USB-1	5
Brother Typewriters Model #ML-100	3
Brother Typewriter Ribbons (Miscellaneous)	
Panasonic DVD/VHS Player	
Dell Sound Bars Model #AC511	17
Miscellaneous Scanners & Cables	2
View Sonic Projector Model #PJ 550	
HP Scan Jet Model #N6350	2
BioShift Gen 2 Triple Tray	1

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-154**

**AUTHORIZING ENGINEERING SERVICES TO RICHARD A. ALAIMO ASSOCIATES, INC. FOR IMPROVEMENTS TO NORTH COLES AVENUE BETWEEN WEST WOODLAWN AND WEST PARK AVENUE ROADWAY (PHASE 2) IN AN AMOUNT NOT TO EXCEED \$60,000.00**

**WHEREAS**, the Township Council previously appointed Richard A. Alaimo Associates, Inc. as the Township Engineer; and

**WHEREAS**, the Engineer now seeks authority to undertake certain engineering services for improvements to North Coles Avenue between West Woodlawn Ave and West Park Ave and for construction management phase services and has submitted a proposal for those services dated July 17, 2025; and

**WHEREAS**, the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made part hereof; and

**WHEREAS**, the Township Council now desires to approve the proposed services, as limited.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey as follows:

1. That the Township Council hereby authorizes engineering services related to the improvements to North Coles Avenue between West Woodlawn Ave and West Park Ave as outlined in Richard A. Alaimo Associates’ proposal dated July 14, 2025 for an amount not to exceed \$60,000.
2. That the Township Council hereby authorizes the Mayor and Township Clerk to execute any and all documents necessary for the completion of the project.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, RMC, CMR

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-155**

**RESOLUTION AUTHORIZING ESTABLISHMENT OF LIEN FOR PROPERTY  
MAINTENANCE FOR BLOCK 101 Lot 12**

**WHEREAS**, the Township Code Enforcement Officer issued notice of violation of Chapter 152 of the Township Code regarding property maintenance; and

**WHEREAS**, the owner(s) of Block 101 Lot 12, set forth in the attached Property Complaint Work Order, took no action to abate the noted conditions and/or failed to contact the Code Enforcement Officer to address the property maintenance issues; and

**WHEREAS**, Section 152-5 of the Township Code provides for the Township to undertake the actions necessary to bring the property in compliance with the Township Code and to charge the cost of abatement to the property owner(s); and

**WHEREAS**, the Code Enforcement Officer has certified to the Township Council that the property was in violation of the property maintenance code, has identified the actions taken on the property by the Township and has provided proof of the costs incurred in bringing the property into compliance; and

**WHEREAS**, the Township Council, having reviewed the certification of the Code Enforcement Official, hereinafter attached, and the proof of the cost incurred by the Township, hereby approves the charging of said costs against the subject property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The Township Council hereby approves the charging of the costs against the subject property, said costs being set forth in the attached Property Complaint Work Order and a copy of this Resolution shall be given to the Tax Collector.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-156**

**RESOLUTION AUTHORIZING ESTABLISHMENT OF LIEN FOR PROPERTY  
MAINTENANCE FOR BLOCK 35 Lot 1.01**

**WHEREAS**, the Township Code Enforcement Officer issued notice of violation of Chapter 152 of the Township Code regarding property maintenance; and

**WHEREAS**, the owner(s) of Block 35 Lot 1.01, set forth in the attached Property Complaint Work Order, took no action to abate the noted conditions and/or failed to contact the Code Enforcement Officer to address the property maintenance issues; and

**WHEREAS**, Section 152-5 of the Township Code provides for the Township to undertake the actions necessary to bring the property in compliance with the Township Code and to charge the cost of abatement to the property owner(s) and

**WHEREAS**, the Code Enforcement Officer has certified to the Township Council that the property was in violation of the property maintenance code, has identified the actions taken on the property by the Township and has provided proof of the costs incurred in bringing the property into compliance; and

**WHEREAS**, the Township Council, having reviewed the certifications of the Code Enforcement Official, hereinafter attached, and the proof of the cost incurred by the Township, hereby approves the charging of said costs against the subject property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The Township Council hereby approves the charging of the costs against the subject property, said costs being set forth in the attached Property Complaint Work Order and a copy of this Resolution shall be given to the Tax Collector.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-157**

**RESOLUTION AUTHORIZING ESTABLISHMENT OF LIEN FOR PROPERTY  
MAINTENANCE FOR BLOCK 1 Lot 10**

**WHEREAS**, the Township Code Enforcement Officer issued notice of violation of Chapter 152 of the Township Code regarding property maintenance; and

**WHEREAS**, the owner(s) of Block 1 Lot 10, set forth in the attached Property Complaint Work Order, took no action to abate the noted conditions and/or failed to contact the Code Enforcement Officer to address the property maintenance issues; and

**WHEREAS**, Section 152-5 of the Township Code provides for the Township to undertake the actions necessary to bring the property in compliance with the Township Code and to charge the cost of abatement to the property owner(s) and

**WHEREAS**, the Code Enforcement Officer has certified to the Township Council that the property was in violation of the property maintenance code, has identified the actions taken on the property by the Township and has provided proof of the costs incurred in bringing the property into compliance; and

**WHEREAS**, the Township Council, having reviewed the certifications of the Code Enforcement Official, hereinafter attached, and the proof of the cost incurred by the Township, hereby approves the charging of said costs against the subject property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The Township Council hereby approves the charging of the costs against the subject property, said costs being set forth in the attached Property Complaint Work Order and a copy of this Resolution shall be given to the Tax Collector.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-158**

**RESOLUTION AUTHORIZING ESTABLISHMENT OF LIEN FOR PROPERTY  
MAINTENANCE FOR BLOCK 1 Lot 6**

**WHEREAS**, the Township Code Enforcement Officer issued notice of violation of Chapter 152 of the Township Code regarding property maintenance; and

**WHEREAS**, the owner(s) of Block 1 Lot 6, set forth in the attached Property Complaint Work Order, took no action to abate the noted conditions and/or failed to contact the Code Enforcement Officer to address the property maintenance issues; and

**WHEREAS**, Section 152-5 of the Township Code provides for the Township to undertake the actions necessary to bring the properties in compliance with the Township Code and to charge the cost of abatement to the property owners and

**WHEREAS**, the Code Enforcement Officer has certified to the Township Council that the property was in violation of the property maintenance code, has identified the actions taken on the property by the Township and has provided proof of the costs incurred in bringing the property into compliance; and

**WHEREAS**, the Township Council, having reviewed the certifications of the Code Enforcement Official, hereinafter attached, and the proof of the cost incurred by the Township, hereby approves the charging of said costs against the subject property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. The Township Council hereby approves the charging of the costs against the subject property, said costs being set forth in the attached Property Complaint Work Order and a copy of this Resolution shall be given to the Tax Collector.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-159**

**AMEND CONTRACT WITH THINK PAVERS HARDSCAPING, LLC. FOR THE  
PLAYGROUND IMPROVEMENTS AT ACE'S PARK AND APPROVE CHANGE  
ORDER NO. 2**

**WHEREAS**, the Township Council, by previous Resolution, awarded a contract to Think Pavers Hardscaping LLC., for the Improvements at ACE'S Park; and

**WHEREAS**, Remington & Vernick Engineers, the Township's agent responsible for supervising the Improvements at ACE'S Park, advised the Township Manager by way of an August 11, 2025 correspondence and change order request and the submission of the appropriate certification that the contract should be increased in the amount of \$12,093.90 and that said change does not materially expand upon the size, nature or scope of the original project as described in the specifications, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

**WHEREAS**, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

**WHEREAS**, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby amends the subject contract and increases the contract price in the amount of \$12,093.90, to adjust the final contract value to \$354,827.90, in accordance with the terms and conditions of the aforementioned certification and July 11, 2025 correspondence and change order final request, said certification, correspondence and request being attached hereto as Exhibit A and made a part hereof.

2. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-159**

**AMENDMENT TO CONTRACT #24-000041**  
**AND APPROVE CHANGE ORDER NO. 1**

THIS AGREEMENT entered into this            day of            , 2025 by and between **THINK PAVERS HARDSCAPING, LLC.**, having its principal place of business at 125 Kings Highway, Mount Royal, New Jersey 08061 (hereinafter referred to as "**CONTRACTOR**") and the **TOWNSHIP OF MAPLE SHADE**, a municipal corporation organized under the laws of the State of New Jersey, having its principal place of business at the Municipal Building, 200 Stiles Avenue, Maple Shade, New Jersey (08052) (hereinafter referred to as "**TOWNSHIP**");

**WITNESSETH**

WHEREAS, the Contractor has been awarded a contract by the Township for the Playground Improvements at ACE's Park, in accordance with the terms and conditions set forth in Contract #24-000041; and

WHEREAS, Remington & Vernick Engineers, the Township Agent responsible for supervising the Playground Improvements at ACE's Park, has advised the Township Manager and Township Council, by way of a correspondence dated August 11<sup>th</sup>, 2025, and of the submission of the appropriate certification, that the Contractor has requested an approval of an amendatory contract to authorize an increase in construction administration for the aforesaid purposes; and

WHEREAS, the Township Council has reviewed said request and change order and desires to act favorably pursuant thereto as per Resolution R-2025-            .

NOW, THEREFORE, in consideration of the mutual covenants, agreements and terms and conditions contained herein, the parties hereby agree as follows:

1.        The parties agree that Contract # 24-000041 is hereby amended to increase the amount due and owing to Think Pavers Hardscaping, LLC. in the amount of \$12,093.90.
2.        The parties hereby agree to amend said contract to increase the price from \$342,734 to \$354,827.90; and
3.        The parties agree that the terms, conditions, agreements and understandings contained in this amendatory contract constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have set hands and seal the above day and date as written above.

**TOWNSHIP OF MAPLE SHADE**

ATTEST:

BY: \_\_\_\_\_  
HEATHER TALARICO, Mayor

\_\_\_\_\_  
ANDREA T. MCVEIGH, Township Clerk

**THINK PAVERS HARDSCAPING, LLC**

ATTEST:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

# TOWNSHIP OF MAPLE SHADE

## RESOLUTION 2025-R-160

### AWARD OF CONTRACT TO BOOTH MECHANICAL, INC. FOR THE 2024 HYDRANT REPLACEMENT PROJECT

**WHEREAS**, the Township Utility Engineer advertised for bids and received and opened bids on August 8, 2025, for the 2024 Hydrant Replacement Program and informed the Township Manager that a certain entity is the lowest, qualified responsible bidder for said contract and recommended that the Township Council award said contract or reject said bids within sixty (60) days as required by N.J.S.A. 40A:11-4; and

**WHEREAS**, the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, and the Township Council hereby directs that the hereinafter expenditure be charged against:

2. That the Township Council hereby awards a contract to Booth Mechanical, Inc., 42 West Lippincott Avenue, Maple Shade, New Jersey (08052), as the lowest qualified bidder, in the amount of \$157,000.00, representing Base Bid for \$117,000.00, Alternate Bid No. 1 for \$20,000.00 and Alternate Bid No. 2 for \$20,000.00, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.

3. That the Township Council hereby directs the return of bid securities to any unsuccessful bidders in accordance with N.J.S.A. 40A:11-4.

4. That the Township Council hereby directs the Township Mayor and Clerk execute any contract documents which are necessary to effectuate the terms of this Resolution and which shall be prepared by or reviewed by the Office of the Township Attorney.

#### CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Municipal Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-161**

AMEND CONTRACT A.C.SCHULTES, INC.  
FOR THE WELL #12 REHABILITATION PROJECT  
AND APPROVE FINAL REDUCTION CHANGE ORDER

**WHEREAS**, the Township Council, by previous Resolution, awarded a contract to A.C. Schultes, Inc. for the Well #12 Rehabilitation Project; and

**WHEREAS**, Remington & Vernick Engineers, the Township's Utility Engineer, has advised the Township Council, by way of an August 11, 2025 correspondence and final change order and the submission of the appropriate certification that the original contract be decreased and that said change does not materially expand upon the size, nature or scope of the original project as described in the specifications, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

**WHEREAS**, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

**WHEREAS**, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby amends the subject contract and decreases the contract price in the amount of \$7,735.52, from \$231,300.00 to \$219,098.00, in accordance with the terms and conditions of the aforementioned certification and August 11, 2025 correspondence and change order final request, said certification, correspondence and request being attached hereto as Exhibit A and made a part hereof.

2. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-161**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

# **TOWNSHIP OF MAPLE SHADE**

## **RESOLUTION 2025-R-162**

### **AMEND CONTRACT WITH EARLE ASPHALT COMPANY FOR MAIN STREET PUMP STATION FORCE MAIN REPLACEMENT – PHASE I AND APPROVE CHANGE ORDER NO. 1**

**WHEREAS**, the Township Council, by previous Resolution, awarded a contract to Earle Asphalt Company for the Main Street Pump Station Force Main Replacement – Phase I; and

**WHEREAS**, Remington & Vernick Engineers, the Township's Utility Engineer, has advised the Township Council, by way of an August 8, 2025 change order request and the submission of the appropriate certification that the original contract be increased and that said change does not materially expand upon the size, nature or scope of the original project as described in the specifications, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

**WHEREAS**, N.J.A.C. 5:30-11.1, et seq. provides that the Governing Body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations; and

**WHEREAS**, the Township Council has reviewed the aforementioned request and desires to act favorably with respect to same and to amend the contract accordingly and to approve the change order.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby amends the subject contract and increases the contract price in the amount of \$45,327.15 to adjust the final contract value to \$745,240.28, in accordance with the terms and conditions as of August 8, 2025 change order request, attached hereto as Exhibit A and made a part hereof.

3. That the Township Council hereby directs the Township Mayor and Clerk to execute any and all documents necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Township Attorney.

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-162**

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE  
RESOLUTION 2025-R-163**

**AUTHORIZE CONSTRUCTION ENGINEERING SERVICES FOR  
IMPROVEMENTS TO NORTH TERRACE AVENUE FOR THE  
REPLACEMENTS OF 700LF OF WATER MAIN IN AN AMOUNT NOT  
TO EXCEED \$49,200.00**

WHEREAS, the Township Engineer now seeks authority to undertake certain engineering, design, bid documents/specifications, contract administration, and construction observation services for the replacement of 700lf of water main on North Terrace Ave., and has submitted a proposal for those services dated July 30, 2025; and

WHEREAS, the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made part hereof; and

WHEREAS, the Township Council now desires to approve the proposed services, as limited.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council hereby authorizes engineering, design, bid documents/specifications, contract administration, and construction observation services for the replacement of 700LF of water main on North Terrace Ave, as outlined in Remington & Vernick’s proposal dated July 30, 2025 in an amount not to exceed \$49,200.00.

2. That the Township Council hereby authorizes the Mayor and Township Clerk to execute any and all documents necessary for the completion of this project.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick			x			
Talarico			x			

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-164**

**RESOLUTION TO DECLARE BLOCK 144, LOT 3.01 AS TAX EXEMPT AND TO CANCEL TAXES FROM AUGUST 13, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, the Tax Assessor, by way of a August 14, 2025 memorandum, has requested that the Township Council cancel and refund the taxes paid from August 13, 2025 through December 31, 2025 for the property known as 544 Cutler Avenue, Block 144, Lot 3.01 and declare said property tax exempt as the Township Assessor has determined that the property owner meets the criteria of N.J.S.A. 54:04-3.30 to merit tax exemption as a totally disabled veteran; and

**WHEREAS**, the Township Council may revise and adjust past due assessments when in error and desires to act favorably with respect to the aforementioned recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Council, for the aforementioned reasons, hereby cancels and refunds the municipal portion of real property taxes paid from August 13, 2025 through December 31, 2025 for Block 144, Lot 3.01 in the manner and in the amounts set forth by the Tax Collector
2. That the Township Council hereby declares Block 144, Lot 3.01 tax exempt pursuant to N.J.S.A. 54:4-3.30 based on the proof submitted that the property owner is a totally disabled veteran.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
 Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	RECUSE	ABSTAIN	ABSENT
Kauffman	x		x				
Nunes		x	x				
Simonsick				x			
Zahradnick			x				
Talarico			x				

**TOWNSHIP OF MAPLE SHADE**  
**RESOLUTION 2025-R-165**

**RESOLUTION TERMINATING THE PROFESSIONAL SERVICES  
AGREEMENT WITH ELLEN MCDOWELL, ESQ AND MCDOWELL  
LAW PC**

**WHEREAS**, pursuant to Section 6 of the Agreement for Legal Services dated February 7<sup>th</sup>, 2025, the Township may terminate the Agreement at any time with or without cause upon written notice; and

**WHEREAS**, the Council finds and declares that it is in the best interests of the Township and its residents to terminate the Agreement for Legal Services with Ellen McDowell, Esq. and McDowell Law, PC.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Maple Shade, that the Agreement for Legal Services with Ellen McDowell, Esq. and McDowell Law, PC is hereby terminated effective immediately.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Maple Shade Township Council at a meeting held on August 21, 2025.

\_\_\_\_\_  
Andrea T. McVeigh, Township Clerk

DATE: August 21, 2025

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Kauffman	x		x			
Nunes		x	x			
Simonsick				x		
Zahradnick				x		
Talarico			x			