TOWNSHIP OF MAPLE SHADE

PUBLIC NOTICE
REQUEST FOR PROPOSALS – JANITORIAL/CLEANING SERVICES

NOTICE IS HEREBY GIVEN that the Township of Maple Shade, Burlington County, New Jersey, is soliciting sealed proposals from qualified contractors for the provision of janitorial and cleaning services at the Maple Shade Municipal Building, located at 200 Stiles Avenue, Maple Shade, NJ 08052.

The contract shall be for a period of one (1) year, commencing January 1, 2027, with the option to extend for one (1) additional year.

Services shall include routine cleaning and maintenance of designated municipal offices, common areas, restrooms, meeting rooms, and other specified facilities. The Township is also requesting pricing for janitorial services at the Burlington County Library located within the Municipal Building.

PROPOSAL SUBMISSION DEADLINE:
Friday, November 13, 2026, at 11:00 AM

Sealed proposals must be received by the Township of Maple Shade, Attention: Township Manager, 200 Stiles Avenue, Maple Shade, NJ 08052, no later than the date and time specified above. Late submissions will not be considered.

RFP DOCUMENTS:
Complete specifications, submission requirements, and proposal forms are available at no cost on the Township's official website, https://mapleshade.com/rfp/

MANDATORY SITE VISIT:
All prospective contractors are required to complete a site visit prior to submitting a proposal. To schedule a visit, please contact the Township Manager's Office at (856) 779-9610, ext. 113. Proposals must include all required documentation as outlined in the RFP specifications.

Contractors must possess a minimum of three (3) years of experience providing comparable janitorial services.

The Township of Maple Shade reserves the right to reject proposals that do not comply with the specifications and applicable law.

Andrea T. McVeigh, RMC
Municipal Clerk