TOWNSHIP OF MAPLE SHADE

ORDINANCE NO. 2026-24

AN ORDINANCE AMENDING CHAPTER 95, FIRE PREVENTION, AND CHAPTER 88, FEES AND ESCROW, OF THE CODE OF THE TOWNSHIP OF MAPLE SHADE TO DESIGNATE MOORESTOWN FIRE DISTRICT NO. 2 AS THE LOCAL ENFORCING AGENCY AND ESTABLISH FIRE SAFETY REGISTRATION, INSPECTION, FEES, AND ENFORCEMENT REQUIREMENTS

BE IT ORDAINED by the Township Council of the Township of Maple Shade, County of Burlington, State of New Jersey, as follows: SECTION 1. Designation of Enforcing Agency

Section 95-25 shall be amended to read:

The local enforcing agency for the Township of Maple Shade shall be Moorestown Fire District No. 2, acting through its Bureau of Fire Prevention, pursuant to the Uniform Fire Safety Act and the approved shared services agreement between the Township of Maple Shade and Moorestown Fire District No. 2, subject to applicable State authorization.

SECTION 2. Duties and Authority

The Bureau of Fire Prevention shall administer and enforce the New Jersey Uniform Fire Code and applicable fire prevention ordinances within the Township of Maple Shade, including inspections, permits, investigations, registration, and enforcement activities, in accordance with applicable State law.

SECTION 3. Supervision and Appointments

Sections 95-29 and 95-30 shall be amended to provide that the Fire Official, Fire Inspectors, and other Bureau personnel shall be appointed, assigned, and supervised by Moorestown Fire District No. 2 in accordance with applicable law and the shared services agreement.

SECTION 4. Fire Safety Registration, Inspections, and Enforcement

The following requirements shall apply to all locally regulated fire safety uses within the Township of Maple Shade.

A. Required Inspections

All registered fire safety uses shall be inspected annually for compliance with the New Jersey Uniform Fire Code and applicable local fire prevention requirements.

The Fire Official may conduct additional inspections whenever conditions exist that may cause or contribute to a fire, interfere with firefighting operations, endanger life or property, or constitute a violation of applicable fire safety requirements.

Seasonal fire safety uses shall be inspected prior to opening and during operation, as applicable.

Where a use is found to be free of violations, the local enforcing agency shall issue a certificate of inspection, which shall be posted in a conspicuous location on the premises.

B. Registration of Buildings and Uses

All applicable non-life-hazard fire safety uses shall be registered annually with the local enforcing agency.

Whenever the local enforcing agency has reason to believe that a building or premises constitutes a fire safety use subject to registration, the agency may require the owner to complete a registration survey.

The owner shall complete and return the survey within 30 days.

C. Registration Applications

The owner of each fire safety use shall submit an application for registration on forms provided by the local enforcing agency.

The application shall include, as applicable:

1. Name, address, and telephone number of the applicant.
2. Ownership information, including corporate ownership and an agent for service of process.
3. Street address, tax block and lot, building height, location of the use, and floor area.
4. Occupancy classification and occupant capacity, where applicable.
5. Description of business operations, processes, hazardous materials, or storage activities.
6. Name and contact information of the person responsible for maintenance of the premises.
7. Fire and liability insurance information, where required by the registration application.
8. Other information reasonably necessary to determine the proper fire safety classification and applicable registration requirements.

D. Certificates of Registration

Upon receipt of a completed registration application, payment of the applicable fee, and satisfaction of inspection requirements, the local enforcing agency shall issue a certificate of registration.

The certificate shall be posted in a conspicuous location on the premises.

E. Multiple Fire Safety Uses

Where more than one fire safety use exists within a building or premises, each use shall be separately registered unless an applicable exemption or consolidation provision applies.

Where multiple fire safety uses are part of the same storage or manufacturing operation, only the most hazardous applicable storage or manufacturing use shall be required to register separately.

F. Ownership Changes

When ownership of a registered fire safety use is transferred, the new owner shall submit an updated registration application within 30 days of the transfer and designate an agent for service of process as required.

G. Failure to Register

Any owner who fails to comply with the registration requirements shall be issued a written notice identifying the violation and directing compliance within 30 days.

If the owner fails to comply within 30 days after the notice is mailed, a penalty of $500 for each required registration may be assessed, subject to applicable law and enforcement procedures.

H. Payment of Registration Fees

The owner of each registered fire safety use shall pay the applicable annual registration fee established in Schedule A.

Payment shall be due within 30 days after demand by the local enforcing agency.

Failure to pay an applicable fee may result in collection or enforcement proceedings as authorized by law.

I. Enforcement and Appeals

The Fire Official and authorized Fire Inspectors may issue notices of violation, orders, summonses, and penalties in accordance with the Uniform Fire Safety Act, the Uniform Fire Code, and applicable local ordinances.

Penalties and unpaid fees may be pursued through legally authorized collection and enforcement procedures.

Any person aggrieved by an order of the local enforcing agency shall have the right to appeal in accordance with the Uniform Fire Safety Act and applicable State regulations.

SECTION 5. Fire Prevention Fees

Section 95-33 and the applicable fire prevention fee provisions of Chapter 88 shall be amended to adopt the classifications and fees set forth in Schedule A.

Schedule A shall constitute the applicable local fire prevention registration and fee schedule for the Township of Maple Shade.

SECTION 6. Existing Ordinances

All other provisions of Chapter 95 shall remain in effect unless specifically amended herein.

References to the Maple Shade Fire Official or Office of the Fire Marshal relating to fire prevention enforcement shall refer to the designated local enforcing agency, as applicable.

SECTION 7. Repealer and Severability

All ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

If any provision is determined invalid, the remaining provisions shall remain in full force and effect.

SECTION 8. Effective Date

This ordinance shall take effect upon final adoption and publication as required by law, subject to applicable State requirements.

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SCHEDULE A
FIRE SAFETY USE CLASSIFICATIONS AND 2026 REGISTRATION FEES

A. Annual Registration and Inspection Fees

Use Group	Description / Classification	Annual Fee
A — Assembly	Restaurants, libraries, and other places of public assembly	
A-3	0–1,500 sq. ft.	$90
A-3	1,501 sq. ft. and over	$150
A-4 — Church	Churches and similar religious assembly buildings	
A-4	0–1,500 sq. ft.	$90
A-4	1,501 sq. ft. and over	$150
A-5 — Stadium	Bleachers, stadium buildings, and outdoor assembly structures	
A-5	0–1,500 sq. ft.	$90
A-5	1,501 sq. ft. and over	$150
B — Business	Offices, banks, salons, medical offices, and professional services	
B-1A	Less than 250 sq. ft.	$68
B-1B	250–3,499 sq. ft.	$102
B-2	3,500–11,999 sq. ft.	$137
B-2A	12,000–23,999 sq. ft.	$280
B-2B	24,000–47,999 sq. ft.	$519
B-2C	48,000 sq. ft. and over	$958
B-3	Multiple business occupancies under common ownership	$519
E — Educational	Schools, colleges, academies, and instructional facilities	$198
F-1 — Factory, Moderate Hazard	Manufacturing, processing, and fabrication involving moderate fire hazards	
F-1A	Less than 3,500 sq. ft.	$280

F-1B	3,500–11,999 sq. ft.	$651
F-2 — Factory, Low Hazard	Manufacturing or processing involving primarily noncombustible materials	
F-2A	Less than 3,500 sq. ft.	$234
F-2B	3,500–11,999 sq. ft.	$519
F-2C	12,000–23,999 sq. ft.	$690
F-2D	24,000–47,999 sq. ft.	$786
F-2E	48,000 sq. ft. and over	$966
I — Institutional	Residential care, group homes, and similar supervised-care occupancies classified as non-life-hazard uses	$186
M — Mercantile	Retail stores and establishments selling merchandise	
M-1A	Less than 250 sq. ft.	$68
M-1B	250–3,499 sq. ft.	$102
M — Other	3,500–12,000 sq. ft.	$137
R — Residential	Multifamily residential buildings subject to local registration	
R-2	Two- or three-family dwellings, except exempt owneroccupied properties	$90
R-2A	4–11 dwelling units	$126
R-2B	12–21 dwelling units	$186
R-2C	22 or more dwelling units	$280
S-1 — Storage, Moderate Hazard	Storage of combustible goods, paper products, furniture, and similar materials	
S-1A	Less than 3,500 sq. ft.	$280
S-1B	3,500–11,999 sq. ft.	$651
S-2 — Storage, Low Hazard	Storage of primarily noncombustible materials or goods with limited fire hazards	
S-2A	Less than 3,500 sq. ft.	$234
S-2B	3,500–11,999 sq. ft.	$519
S-2C	12,000–23,999 sq. ft.	$690

S-2D	24,000–47,999 sq. ft.	$786
S-2E	48,000 sq. ft. and over	$966
U — Utility	Accessory and miscellaneous structures, including sheds, tanks, and agricultural buildings	$72
V — Vacant	Buildings vacant for 90 days or more and not undergoing active construction or renovation	$280

B. Classification of Fire Safety Uses

Buildings, structures, and premises shall be classified according to their occupancy, size, use, and fire hazard characteristics.

Where a use is not specifically identified, the Fire Official shall determine the appropriate classification based on the use group most closely resembling the occupancy and its associated fire and life safety hazards.

Life hazard uses shall remain subject to the registration, inspection, and fee requirements established by the State of New Jersey.

C. Multiple Fire Safety Uses

Where more than one fire safety use exists under the same ownership at a given location, the highest fire safety use shall be registered at the full scheduled fee. Each additional fire safety use under that ownership shall be registered at one-half of the scheduled fee.

Fire safety uses under separate ownership shall each be registered at the full applicable fee.

D. Certificates, Reports, and Administrative Fees

Description	**Fee**
Certificate of Fire Code Status	$50 per business
Fire Investigation Report	$50
Fire Investigation Photographs	$25 per request
Zoning Plan Review	$75
Site Plan Review	$75
BP-2 Application Review	$50

E. Uniform Fire Code Permits

Fees for Uniform Fire Code permits shall be those established by the New Jersey Uniform Fire Safety Act and applicable State regulations.

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F. Public Records

Fees for public records shall be governed by the New Jersey Open Public Records Act and other applicable law.

G. Applicability

The classifications, registration requirements, and fees contained in this schedule shall apply to the corresponding non-life-hazard fire safety uses and fire prevention services within the Township of Maple Shade.

All requirements shall be administered in accordance with the New Jersey Uniform Fire Code and applicable Township ordinances.

COUNCIL	MOTION	SECOND	AYES	NAYS	RECUSE	ABSTAIN	ABSENT
Kauffman	X		X				
Nunes		X	X				
Simonsick							X
Zahradnick			X				
Talarico			X				

NOTICE OF INTRODUCTION

The foregoing ordinance was introduced at a meeting of the Maple Shade Township Council, held on November 20, 2026 and was read for the first time.

This ordinance will be further considered for final passage at a Regular Meeting of the Township Council to be held on December 10, 2026, at 6:30 P.M. at 200 Stiles Avenue, Maple Shade, NJ 08052. Copies of this ordinance will be made available on the township website at: www.mapleshade.com and at the Municipal Clerk's office to members of the general public who request same during normal operating hours. All interested persons will be given the opportunity to be heard concerning the ordinance.

Kathleen Wellington, Deputy Clerk

Maple Shade Township